



2021

ANNUAL REPORT **The Ladies Board** **Inova Loudoun Hospital**



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The Ladies Board of Inova Loudoun Hospital
January 1, 2021 - December 31, 2021
Annual Report



**Whenever women gather
together failure is
impossible.**

—SUSAN B. ANTHONY

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President's Summary

A special thanks is due, in this exceptional year of pandemic, to the 76 members of the Ladies Board. Your servants' hearts have glowed brightly as we have dealt with online meetings, masks, social distancing, and even personal sickness. Through it all you have persevered and given the Ladies Board and Inova Loudoun Hospital your very best. Our 2021 accomplishments include:

- Presenting \$100,000 as part of our "Inova Rising \$1.2 million dollar pledge
- Awarding 29 nursing scholarships totaling \$62,000
- Giving out \$1200 in gift certificates to deserving nurses

- Conducting a modified Rummage Sale at a new location (the Fairgrounds) and raising \$173,000
- Restarting the Polly Clemens Nursery Fund and raising \$9,000
- Holding a virtual Lights of Love tree-lighting ceremony

From the bottom of my heart, I thank you all. Onward and Upward!

Hazel Saffell
President
The Ladies Board of Inova Loudoun Hospital

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Officer Installation



LEFT to RIGHT: Shirley Welsh, Susan Pheiffer, Kate Carey, Barb McNeil, Hazel Saffell, Sheila Brooks, Arlene Kilborn, and Lynda Hollidge

Our Mission

To promote good will between the community and the hospital, and to raise funds for patient services, nursing education, and hospital projects

Our Core Values

Dedicated – Honest – Community Minded
Hardworking – Caring

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Officers

President:	Hazel Saffell
First Vice President:	Sheila Brooks
Second Vice President:	Susan Pheiffer
Recording Secretary:	Barb McNeil
Corresponding Secretary:	Shirley Welsh
Treasurer:	Kate Carey
Parliamentarian:	Lynda Hollidge
Historian:	Arlene Kilborn

Committee Chairs

Budget:	Kate Carey
Hospitality:	Mary Finley/Verla Page
Lights of Love:	Joan Elliott/Becky Ottinger
Nominating:	Barbara Gardner/Gerri Hill
Nursing Appreciation:	Lynn Maurer/Jilori White
Polly Clemens Nursery Fund:	Judi Munson/Susan Holleran
Publicity:	Patti Sinnen/Karolyn Whiteley
Riverside Gift Shop:	Lillian Brewer/Teck Russell Joylyn
Rummage Sale:	Hannahs/Megan O'Brien
Scholarships:	Arlene Kilborn
Twice Is Nice:	Darby Nelson-Folk/Connie Graham

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Officer Reports

President

The Ladies Board (TLB) continues to persevere during these continuing times of uncertainty. COVID transmissions and variants are fluid and mandates and requirements for gatherings and compliance remain challenging. January through March 2021 saw Zoom attendance high and as mask mandates became enforced more members began attending in person. By June most members were attending live to our monthly meetings.

The Riverside Gift Shop continued with shortened business hours and challenges in staffing due to tightened hospital regulations. April began a loosening of regulations and hours were extended, although still not at full capacity. The support from outside the hospital was minimal due to restricted visiting hours. Most sales came from the hospital staff. Several changes took place in the operation of Riverside, including a Point of Sales program for better record keeping. Riverside Gift Shop was able to pass their annual pledged amount by \$20,000.

The Twice Is Nice Thrift Shop also saw a reduction in operating hours and concerns with staffing. April saw a slight increase in hours and some positive flow in volunteers returning to work. Several “pop up” sales were offered in the evenings and response was very good. Several youth volunteers have begun to help both in the back for sorting and at the front register. With school being held virtually more time is available for these students to help. Great connection to the community both for the Ladies Board and for the students. Connie Graham has stepped down as co-chair and new member Katrina Waggoner has filled the position. Connie will be missed, and Katrina has moved right into an active role at the thrift shop.

By fiscal year end both shops were able to meet the annual pledge amounts for the 2021 fiscal year. With the help of the “pop up” and the youth volunteers The Twice Is Nice Thrift Shop was able to go over the pledged amount by \$30,000.

Polly Clemens began the “passing of the purse” again as live meetings increased in attendance and even though the Café Bears were minimally productive due to shortened café hours and discouragement of cash, a check for \$9,000 was presented to The Foundation for the Birthing Inn in December.

The Scholarship Committee awarded 29 scholarships this year for a total of \$62,000. Scholarship requests were down from previous years. Lights of Love continued to support the Scholarship fund through the many memorial and honorarium donations they received. Over \$12,000 passed to the committee for distribution. Hopefully as

The Ladies Board continues to persevere during these continuing times of uncertainty. COVID transmissions and variants are fluid and mandates and requirements for gatherings and compliance remain challenging.

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conditions with the pandemic improve, we will see a good uptick in the numbers of applicants in the future.

Hospital Staff Appreciation Committee gave out gift certificates to deserving nurses and other staff members in May during Nurse Appreciation Week. Debbie Sanger, in conjunction with The Ladies Board Committee gave out, \$1200 in gift certificates to deserving nurses. There was no Awards Banquet this year, so gift certificates were given to each of the Nursing Excellence Award recipients and the Unit Nurse of the Year. Remaining gift certificates were given to PCU leaders to distribute.

The Hospitality Committee has been working with our membership to keep them apprised of the changing COVID requirements, helping them to make appointments for vaccines and integrating membership both new and long term for the continued strength of TLB. "New member" luncheons are planned with emphasis on initiating new members on who we are and how they can lend strength to our core values and mission through committee work. Representatives from each TLB committee are present at the luncheons to discuss what their committee stands for and its goals and needs. Hospitality is a main stay of the Christmas luncheon and makes it a memorable event for all attending by decorating, providing entertainment, and organizing gifts for all attendees.



Nominating committee was able to present nine new requests for membership in The Ladies Board. We are excited to continue to grow our ranks even with the immense challenges of COVID. These new members have moved into positions of leadership and responsibility within TLB and are a strong addition. We also lost several long term dedicated active members, who are missed. Recognition of these members both new and passed are in The Correspondence Secretary's report.

Lights of Love (LOL) was unable to present the annual December remembrance ceremony for the second year. With the help of TLB Public Relations and The Inova Loudoun Foundation and Volunteer Coordinating staff at Inova Loudoun, a virtual ceremony was held. Donors were advised of the change by card. Each member of the committee was involved in the planning and execution of this year's ceremony. A wooden tree with shelves was donated and as each name was read members of the committee placed a light on the tree in honor or remembrance. The passing of Joan Elliott, an active LOL member, left a spot hard to replace. Her husband and granddaughter lit the tree this year in a very moving ceremony. The tree at the South Entrance of the hospital was illuminated each evening from 6 to Midnight through the holiday season.

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The Public Relations Committee in addition to their involvement in the LOL ceremony, were busy all year. Rummage was on the table again after a missed year in 2020. The date and venue of the 82nd sale was changed from Morven Park to the Loudoun County Fairgrounds. Last minute plans were made bringing PR to task to get the word out and all that entails. Also, with the pandemic shut down social media became very important to get the word of TLB and its projects out to the public. Maintenance of the website became a priority. PR is also actively involved with Scholarship to advertise for the upcoming deadlines for applications.

Rummage held a successful sale in 2021. The 4-H Fairgrounds were used, and a reduced sale was held. A meeting was held with Inova Loudoun Staff and the go ahead for the sale was heartily supported by all. Several changes took place. First a very reduced footprint had to be contended with, secondly many volunteers did not feel safe returning and thirdly time for donation days were reduced. It all worked. Several new ideas were tried, VIP tickets were sold for early shopping at \$50 each, grossing over \$11,000. The Silent Auction was presented entirely online netting over \$10,000. Rummage was able to present TLB with a check for \$150,000 and The Polly Clemens Fund \$5,000. Terrific effort, innovative thinking and a Ladies Board committed to bring back this wonderful event with remarkable support from the community.

TLB was able to review several Greatest Needs Grant applications and in August presented a check to The Inova Loudoun Foundation for \$41,000 for four grants.

The Bylaws were reviewed and presented showing the changes in fiscal year, Inova Hospital changes, and updates to accounts receivable, dues, and overall membership responsibilities. These were presented and voted on at the May meeting. All changes were agreed upon except for a change to Associate Status, which will remain as written. Much of this was done virtually.

Deborah Addo, Inova Loudoun President moved to Pennsylvania to take a position as Executive VP and COO of the Penn State Health System. We will miss her and bid her farewell at the June meeting. A plant was sent to her new office to remind her of TLB and what a great support she was. Susan Carroll Senior VP of Inova and President of IFOH and ILH was presented as Deborah's replacement and was introduced at the July meeting. Susan is a long-time resident of Loudoun and well known to Inova. We look forward to working with her.

The VAHAV (Virginia Association of Hospital Auxiliaries and Volunteers) decided to suspend activities and closed with a last publication of "The Connection" newsletter in December.

LB Historian, Arlene Kilborn, has put together a digital history of TLB with the help of Balch Library. Several annual reports are still needed and some oral histories. This is a great project to protect the history of TLB and many kudos to Arlene for taking on this project.

The Ladies Board is strong both financially and organizationally. We will move forward with innovation maintaining a strong presence within the community and continuing support of Inova Loudoun Hospital.

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The fiscal year ended with a wonderful Christmas luncheon sponsored by Inova Loudoun for the membership. This event was cancelled last year and was well attended both by our membership and staff of Inova Loudoun. It was wonderful to see and make connection with many friends and associates. A check was presented to Lindsay Wright, Foundation Director for \$100,000 as part of our "Inova Rising \$1.2 million dollar pledge and another check for \$9,000 to Ashley Virt, Chief Nursing Office for ILH for the Birthing Inn. Our annual "charity" for this event was Loudoun Hunger Relief, a leader in emergency food assistance which also partners with the Inova Cares Clinic for Families.

Emphasis has been given to standardization of financial reports, and monthly updates. Responsibilities of members and various committee functions are being reviewed for better continuity of the organization. The project to garner info from members on their participation in TLB over time has been stalled but we hope to continue this next fiscal year.

President, Hazel Saffell, has attended and reported to The Foundation and The Quality Control Committees at their quarterly meetings keeping them up to date on the activities of TLB. It is also a learning experience where the president can keep TLB abreast of what is transpiring at ILH.

Overall, despite virtual meetings, covid outbreaks, hesitant membership, and inability to move on projects, TLB is weathering the storm. The new outbreak of the Covid variant, Omicron, has brought us once again to have to reassess ways to meet our goals and mission. TLB is strong both financially and organizationally. We will move forward with innovation maintaining a strong presence within the community and continuing support of Inova Loudoun Hospital.

Respectfully Submitted
Hazel Saffell
President

**"Courage starts with
showing up and
letting ourselves be
seen."**

-BRENÉ BROWN

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First Vice President

According to the By-laws of The Ladies Board of Inova Loudoun Hospital, the duties of the first Vice President are to serve as an advisor to the President and perform tasks assigned by the President. The First Vice President is to preside at the monthly meeting if the President is absent, assumes the Office of the President if a vacancy occurs, and submits a written annual report.

During this year's Covid 19 pandemic, monthly meetings have been held virtually and in-person as restrictions eased. I have attended all officers' meetings, as well as all monthly Ladies Board membership meetings.

Respectfully Submitted
Sheila Brooks
First Vice President

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Second Vice President

The role of the Second vice President, in addition to supporting the President when needed, includes:

1. Organize and execute the Annual Appreciation Luncheon for The Ladies Board, which is sponsored by INOVA Loudoun Hospital. Through this luncheon the contributions made by The Ladies Board are recognized.
2. Submit a written Annual Report to INOVA Hospital, The Foundation, and the membership of The Ladies Board. This task is completed by collecting, compiling, publishing, and disseminating the Annual Reports from the Officers and Committee Chairpersons.

The Appreciation Luncheon was able to be held this year after the cancellation, due to COVID last year. It was held on December 7, 2021, at River Creek Country Club. Eighty-Five LB members attended as well as four Associate and several Honorary Members. Members of ILH in attendance included Lindsay Wright, Director of Philanthropy ILH, Melissa Diaz, Philanthropic Officer IFO& ILH, Sara Pavlik, H.R. Directory ILH, and Ashley Virt, Chief Nursing Officer ILH as well as several other team members from ILH. Hazel Saffell addressed and introduced guests. President of ILH, Susan Carroll addressed the gathering presenting an update of ILH during this second wave of the COVID pandemic and thanked TLB for their tireless efforts in support of Inova Loudoun during this challenging time.

A check was presented by President, Hazel Saffell to Lindsay Wright, Director Philanthropy for Inova Loudoun Hospital and Inova Fair Oaks, for \$100,000 as part of TLB pledge towards "The Inova Rising Campaign." A check, for \$9,000 was presented to Ashley Virt, Chief Nursing Officer Inova Loudoun Hospital, from the Polly Clemens Committee to go to The Birthing Inn of ILH.

The Hospitality Committee under the chair of Verla Page, Mary Finley and their members decorated the room and had name cards available for attendees. Hospitality is always a vital part of this event. Jessica Anderson was obtained to provide music before and after the luncheon. Jessica is a Master Violinist with The Loudoun Symphony Orchestra.

Our annual charity for this event was Loudoun Hunger Relief and Jennifer Montgomery President and CEO of LHR addressed the gathering relating the history and need for this organization during the holidays and throughout the year. She thanked TLB for their generous donations.

The organizing and compiling the Annual Reports was done by the President and Community Volunteers.

Respectfully Submitted
Susan Pheiffer
Second Vice President
Amended by Hazel Saffell, President

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Recording Secretary

The role of the Recording Secretary is to provide and maintain a written record of The Ladies Board monthly meetings and to distribute those minutes to the membership via email and in print form at monthly meetings. The Secretary also calls the roll and maintains the attendance record of members. The Secretary is to attend officers' meetings and to assist the President as requested.

As the current Covid-19 pandemic continues to spread throughout our community, the officers of The Ladies Board have done their best to keep the organization functioning. With periods of respite from the virus in the spring, we were again able to hold meetings in the Ladies Board Educational Conference Room on the Hospital campus. As the months went on, in-person attendance continued to increase; for those unable to attend, a Zoom platform continued in use to stream monthly meetings. Attendance was noted for all, whether in-person or virtually.

2021 MEMBERSHIP

Active Members — 76
Associate Members — 23
Honorary Members — 18

Minutes for all meetings have been emailed to all members as the officers continue to attempt to keep everyone informed of and involved with the happenings of The Ladies Board. These included a revision of our by-laws, a return to our annual rummage sale event and the Holiday luncheon sponsored for us by INOVA.

As of December 31, 2021, the membership of The Ladies Board stands as follows: 76 Active Members; 23 Associate Members; and 18 Honorary Members. Pat Sommers and Lisa

Cromwell moved to Associate status; nine new members were welcomed; Joan Elliott, Rebecca Fiddler, Ginny Tate and Ginny Warren passed away.

Respectfully submitted
Barbara A. McNeil
Recording Secretary

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Corresponding Secretary

The Corresponding Secretary of The Ladies Board presents any correspondence to The Ladies Board meeting and responds to any correspondence when needed. After hearing of situations of members such as illness, death, or other difficult matters, the secretary sends cards or notes from The Ladies Board as soon as possible. This officer, also, notifies the treasurer of the death of a member or her spouse.

Another job of this officer is to make sure all members receive a copy of the membership directory, bylaws and procedures handbooks.

The Corresponding Secretary submits a written annual report, as well as a monthly report throughout the year.

Cards sent during January 1, 2021- December 31, 2021

Get Well	11
Sympathy	10
Thinking of You	33

Respectfully Submitted
Shirley Welsh
Corresponding Secretary

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Treasurer

Balance as of January 1, 2021	\$ 205,167.28
 INCOME	
Dues (9 new members, 1 associate member)	\$ 205.00
Twice Is Nice	\$ 90,000.00
Polly Clemens Nursery Fund	\$ 9,000.00
Rummage Sale	\$150,000.00
Lights of Love (\$12,672 +19,000)	\$ 31,672.00
Riverside Gift Shop	\$ 30,000.00
Interests	\$ 299.11
Total Funds Available	\$516,343.39
 EXPENSES	
Printing and Postage and Mail box rental	\$ 539.45
Memorials	\$ 250.00
Lights of Love Operating Fund	\$ 750.00
Scholarship Fund	\$ 32,672.00
From General Fund...\$20,000	
From Lights of Love...\$12,672	
Scholarship Operating Fund	\$ 0.00
Polly Clemens Nursery Fund (paid thru Foundation)	\$ 9,000.00
Public Relations/Publicity	\$ 0.00
Hospitality	\$ 500.00
Staff Appreciation	\$ 1,200.00
LB Operating Expense	\$ 0.00
Pledge to Inova Loudoun Foundation	\$100,000.00
Greatest Need \$\$ to Inova Loudoun Foundation	\$ 41,000.00
Total Expenses	\$185,911.45
 Balance as of December 31, 2021	 \$ 330,431.94

Even with the continued Covid-19 Pandemic, the Ladies Board members were able to open Twice is Nice, The Riverside Gift Shop and hold the annual Rummage Sale with many safety measures in place.

The Ladies Board pledge of \$150,000 (\$100,000 towards pledge, \$9,000 to Nursery Fund from Polly Clemens) was paid on 12/7/2021. The Greatest Need amount of \$41,000 was paid on 10/5/2021. Remainder of the pledge is \$950,000.00.

Respectfully submitted
 Kate Carey
 Treasurer

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Parliamentarian

The parliamentarian is charged with advising the officers and members of The Ladies Board on procedures using Robert's Rules of Order and the existing Ladies Board Bylaws.

In order to sustain the work of The Ladies Board we once again found it necessary to remain flexible in the midst of the COVID pandemic. Our Ladies Board general meetings were still conducted with a hybrid mix of on-line and in-person monthly gatherings. The officers continued to meet once a month, either virtually or at the Loudoun INOVA campus.

Spikes in the number of COVID cases made it difficult to require all Ladies Board members to meet in person. As vaccines became available members gradually felt more comfortable meeting in person; however, the reality that we still had numerous members attending via Zoom made completely secret ballot voting a challenge. We were flexible in the process of acquiring new members.

In early winter steps were taken to assemble a committee to review and revise the existing bylaws. In February the bylaws committee, consisting of officers and Ladies Board members, met to review and suggest revisions to the existing bylaws. The committee was able to work from the suggested revisions that had been made by the previous review committee.

The dates listed in the existing bylaws were automatically amended to align with the INOVA Loudoun fiscal year. The title of the Board of Directors listed in the existing bylaws automatically changed to become INOVA Loudoun Hospital Quality Control Committee. Votes were not necessary on these two revisions.

Ladies Board members received written copies of the bylaws committee's proposed bylaws amendments. These proposed changes were reviewed and discussed at subsequent general meetings. All of the suggested amendments, except one pertaining to limitations on duration of associate memberships, were passed by a two-thirds vote of the total active members.

The parliamentarian supervised the printing of the amended bylaws at the Mr. Print facility in Purcellville. The final revision of the bylaws was completed in June, 2021, and copies were made available to all Ladies Board members.

In February the bylaws committee, consisting of officers and Ladies Board members, met to review and suggest revisions to the existing bylaws.

Respectfully submitted
Lynda Hollidge
Parliamentarian

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Historian

As Historian, my job is to document the events of The Ladies Board during the year. This year's scrapbook features the events that were held, always keeping in mind Covid limitations and restrictions. I have documented how Twice Is Nice and the Riverside Gift Shop at Inova Loudoun Hospital have adjusted to the "new normal" with days and hours of operation.

Meeting in person has been a challenge this year as the Covid virus with its mutations made Ladies Board activities and planning difficult. Hospital policies and plain common sense limited our time together. The Ladies Board used technology like Zoom and email more than ever to communicate. This year I added online research ability with The Ladies Board Annual Reports.

The Annual Reports of The Ladies Board have always been available in paper format, but accessing them is not easy as they are stored in several places. Searches for these reports were done at The Ladies Board Room at Cornwall and also at the Balch Library. These Annual Reports have been scanned and are now available online, making it easier and certainly more convenient to access their contents. The reports are from 1965 to present day, fifty-six years of Ladies Board documentation. Unfortunately, there are several years for which no Annual Reports have been found. I am hopeful that those Annual Reports will be located as we continue our search for them.

Fifty six years of Ladies Board Annual Reports have been scanned and are now available electronically.

Respectfully submitted
Arlene Kilborn
Historian

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Committee Reports

2022 Budget

Estimated Income

Dues	\$ 2,000.00
Riverside Gift Shop	\$ 10,000.00
Interest	\$ 1,000.00
Lights of Love	\$ 9,000.00
Rummage Sale	\$ 100,000.00
Twice is Nice	\$ 70,000.00
Polly Clemens Fund	\$ 6,000.00
Carry Over from 2021*	<u>\$ 233,279.00</u>

Total Estimated Income \$ 431,279.00

Estimated Expenses

Postage/Printing	\$ 600.00
Memorials to Lights of Love	\$ 500.00
Scholarship General Fund	\$ 80,000.00
Lights of Love to Scholarship	\$ 19,000.00
Polly Clemens pass through	\$ 6,000.00
Public Relations Op Exp.	\$ 2,000.00
Lights Of Love Op Exp	\$ 1,000.00
Hospitality Op Exp	\$ 500.00
Ladies Board Op Exp	\$ 1,000.00
Scholarship Op Exp	\$ 200.00
Staff Appreciation	\$ 1,200.00
“INOVA Rising” Pledge	\$ 125,000.00
Greatest Needs	\$ 50,000.00

TBD** \$ 144,279.00

Total Estimated Expense \$ 431,279.00

INOVA Rising Campaign Remaining balance. \$ 950,000

Notes to Budget 2021

Actual Income	\$320,149.00
Actual Expense	\$ 86,870.00

*Leaving carry over of \$233,279.00 to go into 2022 budget Income calculations

**To bring expense into balance with 2022 budget Income TBD amount needs to be \$144,279.00

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Hospitality

This fiscal year brought 9 new members to the Ladies Board, Pam Leshner, Maryse Weyser-Pratt, Randa McBride, Lori Luther, Lindsey Frye, Melissa Whiteley, Katrina Waggoner, Stacey Bassett, and Denise Goff. These new members have already proven themselves as valuable members of The Ladies Board.

We cut down on the number of luncheons we hosted this year and limited the luncheons to two new member events. We hosted one new members tea that was held at the home of Nancy Epperson and a New Members Luncheon at the home of Mary Finley. New members and their sponsors were invited. The focus of the events was to inform new members about the responsibilities of being a member of The Ladies Board and to give them an introduction to each of the Ladies Board committees. This has become a Ladies Board tradition – the women enjoy each other in a relaxed atmosphere. All standing committees are represented, at each luncheon.

Hospitality members are responsible for decorations on tables and elsewhere at Christmas time for the annual appreciation luncheon at River Creek Country Club. The Second Vice President, Susan Pheiffer is in charge of organizing the event with the help of the Hospitality Committee. Each member was offered a poinsettia to take home. Donations were collected for Loudoun Hunger Relief.

“True hospitality is giving the best of yourself.”

-ELEANOR ROOSEVELT

The cookbook continues to be sold at Twice is Nice. The accumulated money from the sales will be used to reprint the cookbook as needed. It is a great collection of recipes and an illustrated history of the Ladies Board. We are now on our 2nd edition. The new addition has added recipes from our newer members, and more colored pictures. The cookbook will continue to be given to each new member as a gift from the hospitality committee.

It has been an interesting year for our meetings without all of us meeting together some meetings on zoom and some meeting with part of the membership on zoom and others meeting in the Ladies Board Conference room at the hospital. The Hospitality Committee continued to try and make sure members feel welcome, when we met physically as a group we had a welcome table and helped set up the room as needed. Some of our hospitality committee members have been calling other members and/or sending notes and cards.

The Hospitality Committee’s goal this next year was to make sure all Ladies Board members feel accepted and welcome in our Ladies Board. We hope meeting as a group will continue to happen in the next fiscal year.

Respectfully Submitted
Mary Finley and Verla Page
Co-Chairs, Hospitality

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Committee Members: Joyce Carman, Mary Kay DeMarce, Nancy Epperson, Becky Fiddler, Charlotte Giglio, Deborah Kellner, Alexia Orr, Teck Russell, Mary Brecht, and Judy Swezey,

2021 Financial Report for the Hospitality Committee

Balance December 31, 2020		\$1,017.33
INCOME		
June	cookbook sales	\$101.00
October	cookbook sales	\$55.00
November	Ladies Board Budget	\$500.00
TOTAL INCOME		\$656.00
EXPENSES		
	Ladies Board Appreciation Luncheon Check # 1011 Alexia Orr (poinsettias)	\$540.00
TOTAL EXPENSES		\$540.00
Balance January 1, 2022		\$1,133.33

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Lights of Love

Sadly, Lights of Love lost our long-time co-chair, Joan Elliott, who died in October. Patricia Sommers decided to become an Associate Member of The Ladies Board and will no longer be a member of this committee. We thank Jeannie Douglas for agreeing to co-chair the committee. We also welcome Katrina Waggoner as a committee member.

Lights of Love is happy that we have been able to donate \$19,000 to Nursing Scholarships during this fiscal year. Unfortunately, this donation was aided by the families of three members of The Ladies Board who died during this year. Those three were Jennivieve (Jenny) Tate, Virginia (Ginny) Warren, and Joan Elliott. These families named Lights of Love as the place to make memorial donations. Late in December the family of Rebecca Fiddler also named Lights of Love for memorials. These donations, of course, will be made in 2022.

Brochures were mailed in October with aid from Mr. Print. In November the committee began meeting weekly to write acknowledgements to donors and notifications to families of those honored and remembered during this year. Included in these acknowledgements were explanations that the ceremony would, again be virtual held on the second Sunday in December. We also mailed these explanations to those who had made donations earlier in the year,

With the help of Patti Sinnen of the Public Relations Committee, the committee planned a virtual ceremony which was posted on The Ladies Board website during the holiday season. All members of the Lights of Love committee met in the Lisa Dugan Chapel on December 1 to record the program. Lillian Brewer presided over the ceremony. Barbara McNeil's son Adam built a wooden tree with shelves on which members of the committee placed lighted tea lights as the names of those remembered and honored by donations during this year were read. The committee asked Joan's husband, Bud Elliott, and their granddaughter Katie to light the tree at the South Entrance which had been decorated by Bud Elliott and Armando Juarez. The tree lighting ceremony was beautiful, and although performed virtually, it was a wonderful celebration of recognition and remembrance of those honored.

Respectfully submitted
Rebecca Ottinger and Joan Elliott
Co-Chairs, Lights of Love

Barbara McNeil
Treasurer, Lights of Love

Committee members: Lillian Brewer, Carol Browning, Florence Colman Jeannie Douglas, Margaret Flannery. Sandra Gerber, Megan O'Brien, Katrina Waggoner

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2021 Financial Report for the Lights of Love Committee

Balance December 31, 2020		\$351.36
INCOME		
Ladies Board 8/10/21	\$500.00	
Ladies Board 11/3/2021	\$250.00	
Donations Actual to 12/8/2021	\$19,019.24	
TOTAL INCOME		\$19,769.24
EXPENSES		
Actual	\$914.46	
To 2022 Scholarship Fund	\$19,000.00	
Other purchases/bills	\$1,063.46	
TOTAL EXPENSES		\$20,977.92
Balance January 3, 2022		-\$857.32

Lights of Love is a year-round program that provides an opportunity to remember or honor those who have played important roles in the lives of donors. All donations to Lights of Love go to The Ladies Board's nursing scholarships that are awarded annually.



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Nominating

The Nominating Committee is charged with reviewing member nominations and presenting them to The Ladies Board at the monthly meetings. After approval, a new member is introduced at the next meeting and presented with a Ladies Board pin. Every other year the committee develops and submits their recommended slate of officers to the board for approval.

This year the Ladies Board changed fiscal year reporting to coincide with Inova reporting dates. As a result, we recommended to the board that the current officers remain in office until the end of 2022. The officers agreed and the board voted to pass our recommendation.

This year nine new members were presented to and approved by The Ladies Board for membership:

<u>Name</u>	<u>Nominated by</u>
Pam Leshner	Karolyn Whiteley & Judi Munson
Maryse Weyser-Pratt	Alexia Orr
Randa McBride	Alexia Orr
Lori Luther	Joyce Carman & Judy Swezey
Lindsey Frye	Megan O'Brien
Melissa Whiteley	Joylyn Hannahs
Katrina Waggoner	Ro Berner
Stacey Bassett	Judy Swezey
Denise Goff	Joyce Carman

Respectfully Submitted
Barbara Gardner and Gerri Hill
Co-Chairs, Nominating

Committee members: Sandra Bock, Verla Page, Carole Baker-Powers, Judy Mazzucchelli, and Connie Yusi

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Nursing Appreciation

This year we used our budget of \$1200 to purchase 60 \$20 gift cards to the hospital gift shop. Since the nursing department has been unable to hold their annual Nursing Awards Banquet for the past two years, the gift certificates were given to each one of the Nursing Excellence Award recipients and to the Unit Nurse of the Year. The remaining gift certificates were shared with the PCU leaders whose staff just received their Silver Beacon Award as well as with the Magnet Ambassadors (staff nurses) who helped make the February Magnet site visit successful.

Debbie Sanger Director, Nursing Outcomes/Magnet Program Director, thanked the Ladies Board on behalf of the entire INOVA Nursing Staff for all we do.

Respectfully submitted
Lynn Mauer and Jilori White
Co-chairs, Nursing Appreciation

**When you give, give from the place of
the heart because it is the right thing
to do, not the easy thing to do.**

– SUZE ORMOND

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Polly Clemens Nursery Fund

Each month money is collected from the banks at The Gift Shop, Twice is Nice, the Cornwall Hospital cafeteria, and the Loudoun Hospital cafeteria and café. Donations are also collected from members of The Ladies Board, either in person at monthly meetings that were held during the year or by mail when meetings were virtual because of Covid. A check was also presented to the Polly Clemens Nursery Fund from early bird ticket sales at the Rummage Sale.

The balance forward from December 31, 2020 was \$1,301.57. Total donations from January 1 2021 thru December 31, 2021 from The Gift Shop were \$157.09 and \$1566.72 from Twice is Nice. Money collected from the banks at the hospital cafeterias and café was \$369.25. The Ladies Board contribution – in-person and virtual – was \$1,409.41. Donation from the Rummage Sale Early Bird ticket sale was \$5000. Interest earned was \$4.55.

As in the past, the bulk of donations to the Polly Clemens Fund came directly from Ladies Board members, as well as indirectly from the Rummage Sale early bird ticket sales. Donations directly from the public, however, were down this year because of the Covid Pandemic. Hours at The Gift Shop and Twice is Nice were restricted, which undoubtedly limited some contributions. Visitor restrictions at Cornwall and Loudoun Hospital also impacted contributions to the banks, and also meant fewer customers for the Gift Shop. Additionally, Covid concerns by customers at all locations have resulted in an increase in credit card purchases instead of cash, which meant less change going into the banks. Hopefully, these Covid restrictions will abate in 2022 and public donations will return to normal

In spite of some reduced contributions, a Cashier's check in the amount of \$9,000 was disbursed from the Polly Clemens Fund and delivered to The Ladies Board at the November meeting for transfer through appropriate channels as this year's contribution to the Birthing Inn.

As of December 31, 2021, The Polly Clemens Nursery Fund Account has a balance of \$808.59.

Respectfully Submitted
Judi Munson and Susan Holleran
Co-Chairs, Polly Clemens Nursery Fund

Additional Committee: Teck Russell

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2021 Financial Report for the Polly Clemens Nursery Fund Committee

Balance January 1, 2021		\$1,301.57
INCOME		
Twice is Nice	\$1,566.72	
Gift Shop	\$157.09	
Ladies Board	\$1,409.41	
Café Bears	\$369.25	
Interest	\$4.55	
Rummage Sale	\$5,000.00	
TOTAL INCOME		\$8,507.02
EXPENSES		
Check to TLB for Birthing Inn	\$9,000.00	
TOTAL EXPENSES		\$9,000.00
Balance December 31, 2021		\$808.59



The Polly Clemens Nursery Fund was established to purchase special needs equipment for the Loudoun Hospital nursery. Ladies Board member Polly Clemens chaired the Nursery Fund for many years and after her death the project was renamed in her honor.

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Public Relations

The committee's major means of communication continues to be social media, with Patti Sinnen and Joyce Carman keeping Facebook, Twitter, and Instagram pages lively with promotions of Twice Is Nice, Riverside Gift Shop, Lights of Love, Nursing Scholarships, and Polly Clemens Nursery Fund. Pauline Clark oversees the LB website, ladiesboard.org, and funnels LB notices and updates to the webmaster. PR submits news items regularly to the Hospital's Monday Message email that goes out weekly to the hospital team. This year the committee also had website licenses updated and security enhanced.

The mission of the Public Relations Committee is to ensure that all Ladies Board activities are kept in the public eye through media releases, both print and social, and other ways deemed suitable.

The spring and summer months were devoted to promotion of the 82nd annual Rummage Sale, held in September. Graphic designs for media coverage were developed and social media announcements about a donation drop day and VIP shopping were arranged. Thanks to hospital PR director Renee Brohard, *Loudoun Now* published a feature in August on the September sale. After the sale, PR placed advertisements thanking donors, shoppers, and corporate patrons in *The Washington Post* and *Loudoun Now*.

Working with the Lights of Love committee and the webmaster, PR facilitated the establishment of LOL's online donation capabilities. In December, Patti Sinnen oversaw and videotaped the virtual LOL tree-lighting ceremony for the second year because of COVID concerns. The video was posted on the LB website, on the LOL web page, and on social media.

In July, Karolyn Whiteley wrote the LB's last quarterly submission to the Virginia Association of Healthcare Auxiliaries and Volunteers (VAHAV) newsletter. That organization has now disbanded because of COVID disruptions.

PR promoted Nursing Scholarships by preparing a press release and posters announcing procedures and deadlines. These were posted on social media and the LB website as well as being sent to local print media. A press release was also prepared in May announcing the number of scholarships and amount of money awarded. A list of the Inova Loudoun awardees appeared in the Monday Message.

Respectfully Submitted
Karolyn Whiteley
Co-chair and Treasurer, Public Relations Committee

Committee members: Patti Sinnen (co-chair), Joyce Carman, Lori Luther, Joylyn Hannahs, and Pauline Clark

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2021 Financial Report for the Public Relations Committee

Balance January 1, 2021		\$4,124.91
INCOME	\$0.00	
TOTAL INCOME		\$0.00
EXPENSES		
Willow Web Design (website changes, licensing and renewal fees, ad design)	\$1,181.62	
Nursing Scholarship posters (2020)	\$76.30	
Rummage Sale Thank You Ads and Set-up	\$641.40	
Lights of Love online donation set-up	\$231.76	
TOTAL EXPENSES		\$2,131.08
Balance December 31, 2021		\$1,993.83

Social media statistics for the year

Facebook: 3,680 likes or followers
Instagram: 290 followers

Top social media post: Rummage Sale announcement reached 12,000 people on Facebook and 3847 on Instagram

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Riverside Gift Shop

Riverside Gift Shop is operating with volunteers only. Before the pandemic, paid employees worked in the shop in the evenings. Inova was not able to onboard new volunteers until the fourth quarter. With many volunteers not willing to return while the pandemic is still part of our world, the shop did struggle to staff. However, many volunteers came to work in the shop multiple times each month to ensure it stayed open as advertised. In 2021 shop hours were from 10AM to 4PM Monday through Friday. Saturday was 11AM to 2PM.

The shop installed a new Point-of-Sale System in September replacing a cash register and a credit card machine. The POS enables the shop to track and manage inventory, enables contactless transactions, and merges the register and credit card machine into one system. It is similar to operating a tablet. We are able to email and text receipts for customers. This is especially convenient when a patient's family and friends call to order gifts and flowers. We can provide an electronic receipt to the client.

The supply chain issue that has impacted most retailers of goods imported to the United States also impacted the gift shop. While we received most merchandise in a timely fashion, some was not received until late or even after the season it was required. This merchandise will be saved for next year.

The fourth quarter saw our strongest revenues. The revenue for the shop in 2021 was \$95,322.44. Total expense was \$66,176.01. Total profits were given to the Ladies Board in an effort to meet and exceed pledge. Two checks totaling \$30,000 were provided to the Ladies Board in 2021, leaving the net income of -\$853.57 for Riverside Gift Shop.



Respectfully submitted
Lillian Brewer and Teck Russell
Co-Chairs, Riverside Gift Shop

Committee members: Pauline Clark Business Manager, Cathy Black, Judi Munson, Carol Slatten, and Karolyn Whiteley.

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2021 Financial Report for the Riverside Gift Shop Committee

Balance January 1, 2021 **\$77,630.47**

INCOME

Interest on Checking Account	\$107.83
Cash Sales Receipts	\$14,748.40
Credit Card Sales	\$80,382.34
Misc _____	\$83.87
Total Income	\$95,322.44

EXPENSES

Sales Tax	\$5,176.72
Shipping and Freight	\$177.89
Bank Charges	\$1,557.73
Office Expenses	\$704.87
Credit Card Fees	\$918.07
Cost of Goods Sold	\$48,584.19
Ladies Board Pledge	\$30,000.00
Lights of Love	\$50.00
Supplies (Printing & Merchandising)	\$6,093.12
Buying Expenses	\$2,229.37
Refunds / Returns	\$84.05
<u>Purchasing Power Plus</u>	<u>\$600.00</u>
Total Expenses	\$96,176.01

Balance December 31, 2021 **\$76,776.90**

**“People will forget what you
said, forget what you did, but
people will never forget how
you made them feel.”**

-MAYA ANGELOU

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Rummage Sale

The 82nd Annual Ladies Board Rummage Sale was held at the Loudoun County Fairground in September of 2021. This sale was the first sale since 2019 (skipping a year) since the Covid Pandemic. The committee was able to produce a sale in a short period of time (4 months) that earned money for the hospital for their greatest needs and for nursing scholarships.

Many adaptations were needed to make the Sale happen in 2021. First, we needed to cut expenses where possible. The three 2019 semi-trucks were unloaded. The committee was no longer paying to have these trucks stored at Victory Van lines. These were the first trucks to be unloaded and many goodies were in tact and salvageable. Next, Morven Park was unable to give us dates from previous years therefore we changed venue. This worked out out to be a positive factor in our sale. We spent a lot less money in tents and rentals. Most people (volunteers and LB members) were thrilled with the new venue.

“Our volunteers were giddy to be back doing what they’ve done for many years — in some case, generations.”

JOYLYN HANNAHS

Also to simplify the sale and public contact, there was only one donation day at multiple sites. Lansdowne, Cornwall, Middleburg, Purcellville. Each location had site leaders who organized volunteers. Lunch was not available for free, however the Hamilton Ruritans supplied a food truck for purchase. This year the Furniture department was combined with Vintage. Furniture was not collected unless it was reviewed and brought to the single donation day. This cut down on pick ups throughout the year with Pack Rat.



We were also able to boost income by selling Early Bird tickets. Early Bird tickets were limited to 200 guests at \$50 a ticket. There were no complaints and people were genuinely happy to get early shopping. Early bird shopping took place on Friday at 1pm. This turned out to be helpful for volunteers who did not have to get to the sale super early on Saturday morning. Also, Early bird tickets were sold ONLINE only. (No paper tickets were issued). Volunteers also earned early shopping privileges based on the number of hours they volunteered. This may have varied by department but 15 hours was the general recommendation.

This year, for the first time, all departments were supported by SQUARE credit card processing. This minimized contact with cash for Covid protocol. Additionally, the silent auction, which is estimated to bring in over \$10,000 (final numbers were unavailable at the time of the financial report

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and will be drawn into the 2022 budget when received) was performed exclusively on line.

We raised \$173,000 this year despite the smaller size of the sale. The Look continued to lead the largest sales with over \$37,000 grossed. Jewelry and Vintage were also top sellers for the over 2,000 shoppers in attendance.

Respectfully submitted
Megan O'Brien and Joylyn Hannahs
Co-chairs, Rummage Sale

Barb Minor
Treasurer, Rummage Sale

Amended by Hazel Safflett, Ladies Board President

Committee members: Carole Baker-Powers, Jeannie Douglas, Lindsey Frye , Annie Hewatt, Liz Little, Randa McBride. Barb Minor, Alexia Orr, Ro Robinson, Mary Litton Thornton, Sandy Wehr, Missy Whiteley, Connie Yusi



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2021 Financial Report for the Rummage Sale Committee

Balance on January 1, 2021		\$105,298.96
INCOME		
Books	\$5,612.00	
Children's	\$4,902.00	
Electronics	\$6,741.15	
Handbags	\$2,291.00	
Holiday/Craft	\$10,383.27	
Household	\$7,656.50	
Jewelry	\$17,515.31	
Ladies Wear	\$9,194.85	
Lamps	\$5,163.40	
Linens & beyond	\$5,636.94	
Men's	\$5,660.00	
Silent Auction**	\$75.00	
Sports	\$4,146.50	
Sunny D	\$386.40	
The Look	\$37,031.55	
The Nest	\$10,603.77	
Vintage	\$17,606.50	
VIP tickets	\$11,215.48	
Donations	\$2,000.00	
Coins	\$133.10	
Interest	\$130.86	
Total Income	\$164,085.58	\$164,085.58
EXPENSES		
Credit Card expenses	\$2,585.60	
Donation Day	\$120.36	
Fair Grounds	\$5,160.39	
LSCO	\$585.00	
Moving/Labor	\$1,420.00	
Parking	\$1,060.00	
Porta Potty Rental	\$3,169.51	
Print Design	\$110.00	
Print General	\$141.09	
Refreshments	\$415.38	
Supplies	\$827.66	
Tent Replacement	\$455.75	
Trash	\$1,755.47	
Trailer Rental	\$7,200.00	
Ladies Board Pledge	\$150,000.00	
Polly Clemens	\$5,000.00	
Total Expenses	\$180,006.21	-\$180,006.21
Ending Balance Dec. 31 2021		\$89,378.33
	<i>** silent auction numbers continue to come in</i>	

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Scholarship

The scholarship committee's year actually begins April 1 when scholarships from the previous year have been awarded or, if not used, returned to the scholarship fund. The month of April brings a new batch of applicants, decisions, and scholarships for the year. For the second year, Covid influenced the committee's decision to hold back some of the scholarship funds in reserve since future Ladies Board fund raising activities and Lights of Love contributions were again unknown.

In 2021 we had fifty-two applicants, fewer than the previous year. Covid and the uncertain economy could have influenced the lower number of applicants. We awarded twenty-nine scholarships with amounts ranging from \$1,000 for The Academies of Loudoun recipients to \$2,000 with \$500 bonuses for employees of Inova Loudoun Hospital. Our scholarships totaled \$62,000. While this amount was less than awarded in previous years, we also had fewer applicants and subsequent scholarship recipients. What 2022 will bring in numbers of applications is yet unknown.

The twenty-nine scholarship winners for 2021 attend nineteen different schools with the most students (4) attending George Mason University. The nursing degrees sought are LPN (3), RN (3), BSN (13), MSN (9) and DNP (1). Three nurses are previous recipients of our scholarships.

The scholarship application has been revised for 2022 and will be available on The Ladies Board website and at Twice Is Nice, The Riverside Gift Shop at ILH, and ILNRC. Local colleges are also given information to pass on to their nursing students about our scholarship opportunities.

We thank The Ladies Board Public Relations Committee for their help in publicizing the nursing scholarships. Also deserving a big thank you is the Lights of Love committee who process and acknowledge the contributions made throughout the year that become part of the nursing scholarship funds. Those two committees play an integral part of the success of the scholarship committee.

Respectfully submitted
Arlene Kilborn
Chairman, Scholarship

Committee Members:
Joyce Biesecker, Kate Carey, Lynda Hollidge, Rebecca Ottinger, Susan Pheiffer, and Margaret Vaughan

**Let us never
consider ourselves
finished nurses.
We must be
learning all of our
lives.**

**- FLORENCE
NIGHTINGALE**

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LADIES BOARD SCHOLARSHIP RECIPIENTS 2021-2022

29 Scholarships totaling \$62,000

Academies of Loudoun Recipients (3) \$1000 each

Mahesah Akter	Park View High School
Emelyn Hernandez	Park View High School
Minhthu Le	Riverside High School

Previous Recipients (3) \$2000 with \$500 bonus for one working at ILH

\$2000	Elizabeth Fahrner	Chamberlain University—BSN
\$2000	Meghan Russo	Bon Secours Memorial College of Nursing—BSN
\$2500	Adriene Simms	Liberty University—MSN, ILH

New Recipients (23) \$2000 with \$500 bonus for 13 working at ILH

\$2000	Corinne Arbogast	University of South Carolina---BSN
\$2500	Jessica Cave	American Sentinel University—MSN, ILH Cornwall
\$2000	Sandra Disinger	West Virginia University---BSN
\$2000	Tracy Lynn Donaldson	American Public University---MSN
\$2500	Katheryn Dugan	George Mason University—MSN, ILH
\$2500	Lindsay Erickson	Lord Fairfax Community College—RN, ILH
\$2500	Michelle Fields	Liberty University---MSN, ILH
\$2000	Nita Ghale	George Mason University---BSN
\$2500	Rachael Herman	Bloomsburg University of Pennsylvania—MSN, ILH
\$2500	Loong Holdridge	Frostburg State University—BSN, ILH
\$2500	Casey Hughes	Old Dominion University---MSN, ILH
\$2000	Adriana Jones	Old Dominion University---BSN
\$2000	Madeline Kinkoph	Shenandoah University---MSN
\$2500	Serene Ann Lapid	Radford University---BSN, ILH
\$2500	Julia Lees	Northern Virginia Community College—RN, ILH
\$2500	Melissa Omotola	American Sentinel University---MSN, ILH
\$2000	Patricia Ortiz	Standard Health Care---RN
\$2500	Akshi Parajuli	George Mason University---BSN, ILNRC
\$2500	Jaimee Robinson	George Washington University---DNP, ILH
\$2000	Minahil Shahbaz	Shenandoah University---BSN
\$2000	Courtney Shorts	West Virginia Wesleyan College---BSN
\$2500	Alicia Suchicital	George Mason University---BSN, ILH
\$2000	Cherie Zehner	James Madison University—BSN

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2021 Financial Report for Scholarship Committee

Balance January 1, 2021 **\$ 54,894.12**

We held some money back in 2020 because of uncertainty with Covid impacting fund raising

Expenses:

Remaining 2020 scholarship money not yet paid	\$ 6,575.11
Operating expenses: new checks printed	<u>\$ 26.87</u>
	\$ 6,548.24

Deposits:

1/27/21 Lights of Love	\$ 12,672.00
3/31/21 Ladies Board	<u>\$ 20,000.00</u>

Balance to begin 2021 Nursing Scholarship awards **\$ 80,964.14**

2021 Scholarships were awarded as follows:

3 @ \$1,000 Academies of Loudoun (now titled Adult Education, LCPS, in 2022)	\$ 3,000.00
26 @ \$ 2,000	\$ 52,000.00
14 @ \$ 500 Bonus for ILH employees	<u>\$ 7,000.00</u>
	\$ 62,000.00

Operating expenses in 2021: postage stamps, printing \$ 178.14

Balance December 31, 2021 **\$ 27,560.00**

Several 2021 scholarships remain yet to be paid.

LADIES BOARD NURSING

SCHOLARSHIPS



APPLICATIONS ARE NOW BEING ACCEPTED

<https://ladiesboard.org/scholarships/>

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Twice Is Nice

This has been remarkable year for the shop. Vaccines became available to the Ladies Board which saw members slowly return to the shop. With numbers of Covid dropping in the spring, the mask mandate was lifted. Spring also saw the expansion of operation to a three and half day week. Wednesday through Friday. 10-4 and Saturday 10-2. As the season changed to fall so did the mask requirement from the hospital. They mandated that all volunteers to wear a mask. So, to keep all safe, we required all our patrons to wear a mask also, which has continued to be enforced.

May brought a POP-UP, organized by Alexia and her team which was for the benefit of FACT (Forensic Assessment and Consultation Team) an organization to help women of our community. Twice Is Nice has seen an increase in the number of youth interested in volunteering in the shop. We welcome them as active members of the community ready to give back.

Despite all the set backs brought to us through Covid, the shop did prevail. We were able to keep the shop open with careful planning in sales and limiting expenditures we were able to realize a profit each month. In August we were able to meet our pledge of \$60,000. With continued support of our faithful donors and patrons we were able to give the LB an additional \$30,000 in December. The number of volunteers also had a steady increase during the year.

The lease with Bien/Paul Ventures was up for renewal. With the guidance of Sandy Wehr, we were successful in obtaining a good 5 year agreement.



In the fall, the shop faced another change in management. Connie made the hard decision to resign her position as co-chair. The search began, but in the meantime, Connie faced a medical challenge which forced her to leave. A well-qualified member came forward. Katrina Waggoner agreed to take up the challenge and become the co-chair to help finish the year and continue till December 2022.

With all the challenges the shop and the volunteers faced this year we have remained resilient. We have stood tall and continued to serve our community and support Inova Loudoun Hospital.

Respectfully submitted
Connie Graham, Katrina Waggoner, Darby Nelson-Folk
Co-Chairs, Twice Is Nice

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2021 Financial Report for Twice Is Nice

Balance December 31, 2020 **\$78,756.14**

INCOME

Sales	\$215,265.48
Interest	\$127.03
SunnyD	\$1,056.38
Refund	\$159.00
Total Income	\$216,607.89

EXPENSES

THSC Limited Partnership-rent	\$103,031.46
Dominion Energy	\$4,481.68
Cleaning-Rosa Rodriquez	\$2,700.00
VA Dept. of Taxation	\$12,339.19
Credit Card Fees	\$3,737.14
Credit Card Errors**	\$5,497.25
Sunny Dee to Rummage	\$386.40
Visa (supplies)	\$1,983.11
Verizon	\$2,373.13
The Ladies Board	\$90,000.00
Lights of Love	\$25.00
ME Flow (electrical repairs)	\$69.95
Returned checks	\$0.00
Other purchases/bills	\$1,063.46
Total Expenses	\$227,687.77

Balance January 3, 2022 **\$67,676.26**

Main Street Bank CD matures 2/4/21 \$41,719.58

Actual profit of \$79,919.12, Ladies Board pledge of \$90,000 accounting for lower balance at enc

** Accidental sales error that was corrected

Respectfully Submitted
Katie Lynch
Treasurer, Twice Is Nice



"The question isn't who's going to let me; it's who is going to stop me."

-AYN RAND