



2022

ANNUAL REPORT **The Ladies Board** **Inova Loudoun Hospital**



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The Ladies Board of Inova Loudoun Hospital
2022 Annual Report



**Whenever women gather
together failure is
impossible.**

—SUSAN B. ANTHONY

President's Summary

This summary is written as the outgoing officers leave the dais and take their places among the general membership of The Inova Loudoun Hospital Ladies Board (ILHLB). It would not be fitting if I did not recognize these seven ladies and their dedication over the past two and one-half years at the helm of ILHLB. This tenure was rife with challenges, all met and overcome due to the perseverance and dedication of the officers and the standing membership of ILHLB. The seven officers, eleven Standing Committee chairs, and 73 active members have held fast.

I am proud of our accomplishments as we turn over a stronger, more resilient, and technologically sophisticated organization. Our 2022 accomplishments include bringing up to date our “Inova Rising Pledge” amount by presenting pledge amounts totaling \$342,400 to the Foundation. Included in this amount is:

- \$51,745 for “The Greatest Needs Request”
- \$7,000 for the Birthing Inn
- Leaving \$283,655.00 for the Foundation General Fund.

The ILHLB continues to serve the community and support Inova Loudoun Hospital in its time-honored tradition. We move forward stronger and more vibrant than before.

We are now up to date on our Pledge of \$1.2M made in 2019. A total of \$600,000 remains due over the next five years. In addition to the above contributions to Inova Loudoun Hospital, the ILHLB accomplishments for 2022 include:

- \$1,200 in gift certificates for The Riverside Gift Shop to outstanding Nurses during Nurse Appreciation Week in May
- \$70,000 in Nursing Scholarships
- Conducting our annual Rummage Sale grossing over \$244,000
- Presenting our annual Lights of Love ceremony live for the first time in 3 years

The ILHLB continues to serve the community and support Inova Loudoun Hospital in its time-honored tradition. We move forward stronger and more vibrant than before.

Hazel Saffell
President
The Ladies Board of Inova Loudoun Hospital

**The Ladies Board of Inova Loudoun Hospital
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Officers



LEFT to RIGHT: Lynda Hollidge, Kate Carey, Barb McNeil, Sheila Brooks, Hazel Saffell, Shirley Welsh, Susan Pheiffer, Arlene Kilborn

Our Mission

To promote good will between the community and the hospital, and to raise funds for patient services, nursing education, and hospital projects

Our Core Values

Dedicated – Honest – Community Minded
Hardworking – Caring

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Officers

President:	Hazel Saffell
First Vice President:	Sheila Brooks
Second Vice President:	Susan Pheiffer
Recording Secretary:	Barb McNeil
Corresponding Secretary:	Shirley Welsh
Treasurer:	Kate Carey
Parliamentarian:	Lynda Hollidge
Historian:	Arlene Kilborn

Committee Chairs

Budget:	Kate Carey
Hospitality:	Mary Finley/Verla Page
Lights of Love:	Becky Ottinger/Jeannie Douglas
Nominating:	Barbara Gardner/Gerri Hill
Nursing Appreciation:	Lynn Maurer/Jilori White
Polly Clemens Nursery Fund:	Melissa Whiteley/Mary Linton Thornton
Public Relations:	Patti Sinnen/Karolyn Whiteley
Riverside Gift Shop:	Lillian Brewer/Teck Russell
Rummage Sale:	Joylyn Hannahs/Meghan O'Brien
Scholarships:	Arlene Kilborn
Twice Is Nice:	Darby Nelson-Folk/Katrina Waggoner

Officer Reports

President

The 2022 fiscal year of The Inova Loudoun Hospital Ladies Board (ILHLB) began as January often does with a snow day and no meeting.

December (2021) and January 2022 reports were presented at the February 2022 meeting. Zoom and live meetings continued to May when all future meetings were live. Mask mandates and some Covid protocols remained in effect for most of the 2022 fiscal year. As we continued with the new calendar fiscal year ILHLB started the new year in full swing.

ILHLB were presented with three speakers over the year. In November Suzy Quinn, Foundation Executive Director and Melissa Diaz, Philanthropy Officer brought LB members up to date on the Foundation's work. There are close to 20,000 team members who serve over 2 million individuals annually. The Inova System has five hospitals with more than 1,900 licensed hospital beds. The total community investment for 2021 was \$335 million, comprised of Medicaid, and charity care. After this presentation a check was presented to The Foundation for \$51,745 for the Greatest Needs projects.

In April Susan Carroll, President of Inova Loudoun, gave a presentation highlighting the vision for the future of the hospital over the next several decades as well as the maintenance of the current infrastructure. The focus of this planning is being aimed at the 65+ population. Over 150 new nurses will be joining the staff throughout 2022 as well as a new outpatient pharmacy. Most importantly at this time the Covid situation seemed to be well in hand.

"I attribute my success to this: I never gave or took an excuse"

-FLORENCE NIGHTINGALE

In August Dr. Puccio, Medical Director and Chairman of the ER department, offered insights into the types, causes and potential remediation procedure for stroke victims. Emphasis on "time" being of the essence when stroke symptoms occur. The introduction of tele-neurology and its importance of intercession has aided the patients at INOVA. A live video presentation showing the work of the tele-neurology department was presented. The session ended with much response from the members with questions and concerns regarding strokes. A most interesting and timely presentation.

Hospitality started the 2022 year off with planning of a "New Member" luncheon. Due to Covid, luncheons had been suspended. In September a luncheon was held at the home of Alexia Orr with nine new members and their sponsors as well as representatives from the standing committees present. The focus of these events is to inform new members of the responsibilities of being a member of The Ladies Board and to give them an introduction to each committee. This has become a INLHLB tradition.

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In addition to being informative it is a great chance for the ladies to meet and enjoy each other's company in a relaxed and welcoming atmosphere.

In early spring Hospitality hosted the annual summer picnic at the home of President Hazel Saffell. Always a popular event bringing members and community volunteers together for a wonderful social.

Hospitality has always been responsible for the decorations at the Christmas luncheon. Lansdowne Country Club was the new venue and took the place of the December membership meeting. Hospitality decorated, greeted members, provided place cards, and sponsored Loudoun Hunger Relief as the charity for 2022.

Lights of Love (LOL) was excited to be able to go "live" once again after a two-year hiatus. The ceremony was presented in the North Entrance Lobby of Inova and the Loudoun County High School Chorus sang. A new wooden tree was used, and individual lights were lit and placed on the tree as the names of those remembered and honored were read. The attendance was very gratifying with both members and families participating. The tree at the South Entrance to the hospital was decorated by Bud Elliott and Armand Juarez and Inova Loudoun President Susan Carroll lit the tree during the ceremony. LOL received \$17,000 in donations during the 2022 year, and this was presented to ILHLB treasury for Nursing Scholarships.

Nominating Committee was kept busy this year with seven new members presented for membership. These new members have gotten right to work by joining committees and taking on responsibilities of membership. A new slate of officers for the 2023 year was presented in October and unanimously accepted by a November vote.

Nurse Appreciation Committee was in full swing in May and presented fifty \$20 gift certificates under the auspices of Debra Stanger Nursing Director at Inova Loudoun. These certificates were presented to Nursing Excellence Award recipients and to the Unit Nurses of the Year. Rummage also donated two VIP passes, which were raffled off.

Polly Clemens had a change in committee chair with Melissa Whitely and Mary Litton Thornton stepping into the role. New "piggies" were placed throughout the hospital and in the Riverside Gift shop and Twice Is Nice Thrift Shop. New signs accompanied the piggies as they started their careers in coin collection. Rummage donated \$5,000 to Polly and along with the yearly collections of piggy's donations and "purse passing" at monthly member meetings, \$7,000 was passed to the LB and earmarked for The Birthing Inn at Inova Loudoun.

The Public Relations Committee was very busy to ensure that all ILHLB activities were kept in the public eye. With Covid slowing it was vital that PR get the info out to the public on ILHLB activities. The committee put much emphasis on social media, with Facebook, Twitter, and Instagram. The website was updated, and security enhanced periodically. News items regularly went to the Hospital's Weekly Message email. Much effort was put into getting the word out about the LOL ceremony and Scholarship with applications and deadlines. PR works especially hard leading up to Rummage with advertisements, flyers etc. This year a spot was made available on Fox News to publicize the sale, a great coup by the PR Committee. PR is an integral part of ILHLB and is one of the most essential aspects of the LB, constantly aiding all other

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committees in getting info out and helping with presentations. Many kudos to the entire PR committee.

Riverside Gift Shop has continued to attack challenges over the year. A new pharmacy is taking away space; supply chain issues, additional fees from vendors and competition from in hospital cafes and cafeterias add to the challenge. Covid restriction continues to keep patrons at a reduced level and staffing remains a major concern. However, Riverside is persevering. New web-based sign-up systems were put in place, and a new Clover system to aid in inventory control was also instituted. In spite of the trials of Riverside, they were able to meet their pledge to The Ladies Board with a check for \$20,000 going to the general fund. New committee members have also helped to update the overall look of the shop for a more enhanced shopping experience.

Rummage 83 was a great success. We were back at the 4-H Fairgrounds for the second year. Although many challenges with increased cost and lack of space the committee pulled off a very successful and well attended sale. A gross income of over \$240,000 was seen. Rummage met their pledge to the Ladies Board and went over it, submitting \$175,000 to the organization's general fund. Increased VIP sales, smaller better controlled donation sites, maximizing of space, combining of departments for efficiency, extensive use of social media, less reliance on print expenses and increased sponsorships made the sale a great success. Innovation and hard work made this committee another feather in The Ladies Board cap.

Twice Is Nice met the challenges of Covid and have come out stronger with profitability increasing. Reduced hours are still in effect, but sales are at all-time highs. Volunteers are increasing and innovations are seeing rewards. New security systems were installed, the loading dock refurbished, a new bigger shed has been purchased by The Foundation for Rummage and TIN use, parking lot resurfaced, a switch from paper to electronic sign up has proved to be very efficient and has given Nancy Epperson, our ten-year hard-working sign-up genius a much needed retirement. The change in the overall look of the shop has helped increase sales. Pop up events have become popular and helped with increasing income. New management will take over in 2023 with experience and enthusiasm. Many kudos to Darby Nelson-Folk who has helped bring the shop to new levels of sales and participation. Welcome to the new chairs, Katrina Waggoner, Lori Luther, and Denise Goff who are increasing volunteerism, and support of the community. TIN met and went over their original pledge amount and submitted \$123,000 to the LB general fund.

Scholarship, although receiving fewer applications than in past years, worked hard to get the word out (with the help of PR) and were able to present \$70,000 to 33 deserving applicants. The Covid epidemic has impacted the scholarship process with less applications being received. With the dwindling of infections and the great need for health care workers it is hoped that 2023 will see an appreciable increase in requests for aid. Scholarship was able to end the fiscal year with a hearty balance through the support of the general fund, and Lights of Love. We hope to see this money distributed next year.

The ILHLB Historian has begun a project of organizing the records of the Ladies Board. This project (which involves reviewing, collating, etc., of a myriad of reports that have

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been piled in the Ladies Board office for years) is continuing into 2023. Instructions are being readied for membership and the incoming historian to enable the records to be kept logical and properly for the future. This is an important project, and my hope is that once finished it will never go back to the disarray.

The Ladies Board was able to catch up after a lag in payments to the “Inova Raising Campaign” 2019 pledge of \$2.1 million. We are now up to date with \$600,000 left to be paid.

In 2022 several requests for grants were presented to The Ladies Board as part of the “Greatest Needs” program and four were chosen. A check for \$51,745 was presented to The Foundation for distribution.

"You must never so much think as whether you like it or not, whether it is bearable or not; you must never think of anything except the need, and how to meet it"

—CLARA BARTON

The Post Office Box was combined with LOL for more efficient mail collection and to save on expenses. A new Volunteer Coordinator, Rebecca Makowski was brought on board, and she has been instrumental in helping the Ladies Board meet their goals and hold fast to our Mission Statement.

As outgoing President, I am pleased to be handing over an organization that has been traumatized over the past two- and one-half years due to the challenges of COVID-19 and its variants. The Officers and members of The Ladies Board have stood strong and met the challenges head on. A stronger, more efficient, and a financially solvent organization is being passed on to the new slate of officers. A big shout out to The Foundation and all their help and support over the years.

Many issues need be addressed and after meeting with the new officers I feel they will be. Innovation and proactive participation are the key issues. Committees must rotate for new ideas to be addressed and heard, membership must take the responsibilities laid upon them seriously or bow out. By laws need to be amended and updated to better meet the needs of The Ladies Board. I feel confident the new slate of officers will attend to these issues. I also feel confident and proud to have led the Ladies Board through this most difficult of times with a band of officers who worked together and kept the organization viable. Thanks to each and every member and officer who stepped up and supported us through this time.

As the Ladies Board has done for 110 years, it will move forward with innovation maintaining a strong presence within the community and continuing support of Inova Loudoun Hospital.

Respectfully submitted
Hazel Saffell, President
Inova Loudoun Hospital Ladies Board

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First Vice President

According to the By-laws of The Ladies Board of Inova Loudoun Hospital, the duties of the First Vice President are to serve as an advisor to the President and perform tasks assigned by the President. The First Vice President is to preside at the monthly meeting if the President is absent, assumes the Office of the President if a vacancy occurs, coordinates with the hospital Volunteer Coordinator for meeting room set-up to include refreshments, and submits a written annual report.

I have attended all officers' meetings, as well as all Ladies Board meetings this year, to include presiding over the August meeting when the President was absent. I also coordinated with the hospital staff prior to each meeting to ensure the meeting room was properly set-up and refreshments were arranged for.

Respectfully submitted
Sheila Brooks
First Vice President

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Second Vice President

The role of the Second Vice President, in addition to supporting the President when needed, includes:

1. Organize and execute the Annual Appreciation Luncheon for The Ladies Board, which is sponsored by INOVA Loudoun Hospital. Through this luncheon the contributions made by The Ladies Board are recognized.
2. Submit a written Annual Report to INOVA Hospital, The Foundation, and the membership of The Ladies Board. This task is completed by collecting, compiling, publishing, and disseminating the Annual Reports from the Officers and Committee Chairpersons,

The Appreciation Luncheon was held on December 6, 2022, at The Lansdowne Resort. Included in the seventy-seven Ladies Board members present were seven Associate Members and two Honorary Members.

In attendance from INOVA Loudoun Hospital were Susan Carroll, President of INL; Ashley Virts, Chief Nurse Officer for ILH and VP, Nursing for Children's Service Line; Sarah Pavlik, AVP Human Resources, ILH; April Brown, AVP Campus & Clinical Operations, ILH; Rebecca Makowski, Volunteer Services Manager, ILH; Suzy Quinn, Philanthropy Executive Director, INOVA Health Foundation; Lindsay Wright, Philanthropy Director, INOVA Health Foundation; Melissa Diaz, Philanthropy Officer, INOVA Health Foundation; and Renee Brohard, Public Relations.

A check was presented to Lindsay Wright, Director of Philanthropy for INOVA Loudoun Hospital and Inova Fair Oaks, for \$148,155 thus bringing us up to date in our pledge towards "The INOVA Rising Campaign." \$7,000 of that amount goes to the Nursery.

Mary Finley, Verla Page, and every member of the Hospitality Committee each made a significant contribution to the real success of the Appreciation Luncheon. Organizing the event, arranging tables, and displaying place cards with names and entree selections were part of the extensive duties of the Hospitality Committee, as well as executing lovely table centerpieces.

Loudoun Hunger Relief, represented at the luncheon by Jennifer Montgomery, was the recipient of many generous donations from the Ladies Board Members. Mrs. Montgomery wrote a most appreciative note to The Ladies Board.

The organizing and compiling of the Annual Report was done by the President and Community Volunteers.

Respectfully submitted
Susan Pheiffer
Second Vice President

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Recording Secretary

The role of the Recording Secretary is to provide and maintain a written record of The Ladies Board monthly meetings and to distribute those minutes to the membership via email and in print form at meetings. The secretary also calls the roll at each meeting and maintains the attendance record of members. The secretary is to attend officers' meetings and to assist the president as requested.

As conditions of the Covid-19 pandemic abated to some degree, regular meetings resumed in the Ladies Board Education Room of INOVA Loudoun Hospital in February. The January meeting had been cancelled due to inclement weather. March saw a brief return to the Zoom platform but just for that month. The officers of The Ladies Board have done their best to keep our organization functioning. This plan has proven successful with the re-opening of the Riverside Gift Shop, an increase in the hours of operation at Twice Is Nice Thrift Shop and the return of the Rummage Sale.

Minutes for all membership meetings have been emailed to all members as we continue to attempt to keep everyone informed of the happenings of The Ladies Board. In addition, every attempt has been made to provide updates to the membership to keep them informed of the changes to our by-laws, as well as changes to our membership rosters of active, associate and honorary members.

As of December 31, 2022, membership on The Ladies Board stands as follows: 73 Active members, 25 Associate members, and 19 Honorary Members. Margaret Flannery returned as an Active member; Betty Lowenbach and Kay Stowers were advanced to Honorary membership; Cathy Black, Charlotte Giglio, Deborah Kellner and Judi Munson moved to Associate membership; Michaela McIntyre, Sarah Douglass and Jane Davison passed away; new members included Laura Davis, Staci Greenspon, Bonnie Jaeger, Chandra Bittner, Irene Rodriguez, Shirley Rogers and Casey Zobrist.

Respectfully Submitted
Barbara McNeil
Recording Secretary

2022 MEMBERSHIP

Active Members — 73
Associate Members — 25
Honorary Members — 19

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Corresponding Secretary

The Corresponding Secretary of The Ladies Board presents any correspondence to The Ladies Board meeting and responds to any correspondence when needed. After hearing of situations of members such as illness, death, or other difficult matters, the secretary sends cards or notes from The Ladies Board as soon as possible. This officer also notifies the treasurer of the death of a member or her spouse, for inclusion in the LOL memorial book.

Another job of this officer is to make sure all members receive a copy of the membership directory, bylaws and procedures handbooks.

The job at each meeting of The Ladies Board is to take the prayer cards and lead the board in the prayer.

The Corresponding Secretary submits a written annual report.

Cards sent during January 1, 2022 and December 21, 2022.

Get Well	31
Sympathy	11
Thinking of You	49
Thank You	7
Birthday	1

Respectfully submitted
Shirley Welsh
Corresponding Secretary

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Treasurer

Balance as of January 1, 2022 **\$ 330,431.94**

Income

Dues	\$ 2,150.00	
Twice Is Nice	\$123,000.00	
Polly Clemens Nursery Fund	\$ 7,000.00	
Rummage Sale	\$175,000.00	
Lights of Love	\$ 17,000.00	
Gift Shop	\$ 20,000.00	
Interests	\$ 966.09	
Total Funds Available		\$345,116.09

Expenses

Printing and Postage and Mail box rental	\$ 360.20	
Memorials	\$ 100.00	
Lights of Love Operating Fund	\$ 1,000.00	
Scholarship Fund	\$ 99,000.00	
From General Fund...\$80,000		
From Lights of Love...\$19,000		
Scholarship Operating Fund	\$ 200.00	
Polly Clemens Nursery Fund (paid to Foundation) *	\$ 7,000.00	
Public Relations/Publicity	\$ 2,000.00	
Hospitality	\$ 500.00	
Staff Appreciation	\$ 320.00	
LB Operating Expense	\$ 360.47	
Pledge to Inova Loudoun Foundation*	\$283,655.00	
Greatest Need \$\$ to Inova Loudoun Foundation*	\$ 51,745.00	
Total Expenses		\$446,240.67

Balance as of December 31, 2022 **\$ 229,307.36**

* Funds that are credited to pledge.

INOVA Rising Campaign Pledge remaining balance is \$600,000.

Respectfully submitted
Kate Carey
Treasurer

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Parliamentarian

The parliamentarian serves as a guide for the Ladies Board in order to make decisions and to follow Ladies Board bylaws and to act in accordance with Inova Loudoun Hospital requirements.

Our bylaws have been established following Roberts Rules of Order so a general understanding of proper meeting procedures and voting practices is expected.

This year, with the threat of COVID somewhat diminished, we have been able to move from Zoom virtual meetings to actual in-person gatherings at Loudoun Hospital. In-person attendance has gradually increased and we have been able to conduct business much more efficiently.

Valuable new candidates were nominated for membership, and we were able to conduct proper secret ballot votes as the meetings returned to in-person status. Candidates were presented, any necessary discussion occurred, and the secret ballot voting followed. The parliamentarian tallied the votes and reported the results to the membership.

In October, in accordance with the up-dated bylaws, the nominating committee presented a slate of officer candidates for the upcoming year. The parliamentarian facilitated distribution of lists of the officer candidates. In November, after members had been able to review the lists of proposed candidates, the parliamentarian conducted a written ballot vote. Write-in candidates as well as candidates nominated from the floor were allowed. Although there was not a motion for unanimous acceptance of the nominees, the entire slate was accepted.

This year as the Ladies Board operated under the new bylaws, honoring the required date and title changes to completely align with those of Inova Loudoun Hospital, we have found that a further review of the current bylaws will be appropriate. This review should occur in next year.

Respectfully submitted
Lynda Hollidge
Parliamentarian

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Historian

The Historian's job ensures that today's history of The Ladies Board is recorded for future reference. Learning from past history guides our current actions and decisions as we continue to grow and thrive as an organization. This year I have researched and presented several monthly reports about the Polly Clemens Fund, the beginning of Lights of Love, and the history of our thrift shop, Twice Is Nice. I have created a scrapbook that represents the activities of The Ladies Board for the past two and a half years of my term as Historian.

In addition, President Hazel Saffell and I have spent hours in The Ladies Board Room at Cornwall Hospital going through the boxes, files, and piles of our documents that needed better organizing. It has taken time to go through paperwork, deciding what, where, and how to store. The entire task has taken more time than we originally thought. Moving forward, we have a new system of compiling committee reports so that research will be easier. Presidential records will be uniform as well. The job is close to completion and the two of us will continue until we are satisfied that we are finished.

Our Annual Reports have been found from 1959 to present. Only one, 1971-72, is missing. All of those Annual Reports have been scanned and are on flash drives for easier retrieval. A Ladies Board member can still access the original Annual Reports at the Cornwall Ladies Board Room or the Balch Library, but now the Annual Reports are available to research on the computer at home. Although we do not know what storage means might be available in the future, we should be able to transfer the Annual Reports to ensure continued accessibility.

Respectfully submitted
Arlene Kilborn
Historian

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Hospitality

The Hospitality committee enjoys helping set up the room, and greeting members at our monthly Ladies Board Meetings. Our goal is to make all who attend feel welcome.

We were glad that the worst of covid has ended and we were able to resume some of our activities. In May we sponsored the Ladies Board pot luck picnic. This was a casual event that enabled members to mingle and get to know each other in an informal setting. Hazel Saffell hosted this event in her beautiful backyard gardens.

This year we hosted one new member luncheon which was held at the home of Alexia Orr. Nine new members and their sponsors were invited. The focus of the events was to inform new members about the responsibilities of being a member of The Ladies Board and to give them an introduction to each of the Ladies Board committees. This has become a Ladies Board tradition – the women enjoy each other in a relaxed atmosphere. All standing committees are represented at each luncheon.

This year brought 7 new members to the Ladies Board: Stacey Greenspon, Laura Davis, Bonnie Jaeger, Shirley Rogers, Irene Rodriguez, Chandra Bittner, Casey Zobrist. These new members have already proven themselves as valuable members of The Ladies Board.

Hospitality members are responsible for decorations on tables and elsewhere at the annual appreciation luncheon. This year the Luncheon was at Landsdown Country Club December 6th. The Second Vice President, Susan Pheiffer was in charge of organizing the event with the help of the Hospitality Committee. The hospitality committee arrived early to decorate the tables and greet members. We also sponsored a charity, and donations were collected for Loudoun Hunger Relief.

**“Hospitality is simply
an opportunity to
show love and
care”**

-ANONYMOUS

The cookbook continues to be sold at Twice is Nice. The accumulated money from the sales will be used to reprint the cookbook as needed. It is a great collection of recipes and an illustrated history of the Ladies Board. We are still on our 2nd edition. This addition has added recipes and more colored pictures. The cookbook will continue to be given to each new member as a gift from the hospitality committee in the welcome bag that is presented to each new member.

The Hospitality Committee’s goal this next year is to make sure all Ladies Board members feel accepted and welcomed in our Ladies Board. We hope meeting as a group will continue to happen in the next fiscal year.

Respectfully submitted
Mary Finley and Verla Page, Co-Chairs

Committee: Joyce Carman, Nancy Epperson, Teck Russell, Mary Brecht, Judy Swezey, Susan Pheiffer, Sandra Wehr

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2022 Financial Report for the Hospitality Committee

Balance December 31, 2021		\$1,133.33
INCOME		
March cookbook sales	\$30.00	
December cookbook sales	\$40.00	
November Ladies Board Budget	\$500.00	
TOTAL INCOME		\$570.00
EXPENSES		
Check # 1012 Judy Swezey (picnic supplies)	\$68.21	
Check #10112 Mary Finley (Christmas Luncheon invitations)	\$31.16	
TOTAL EXPENSES		\$99.37
Balance January 1, 2023		\$1,603.96

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Lights of Love

During this year we were delighted to add Gerri Hill and Judy Swezey as members of the Lights of Love Committee and to welcome back Margaret Flannery who had become an Associate Member, to rejoin the committee when she reactivated her board membership.

Lights of Love is happy that we have been able to donate \$17,000 to Nursing Scholarships during this fiscal year.

Brochures were printed and mailed by Mr. Print during the third week of October. In additions to receiving and processing donations, Barbara McNeil completed and mailed acknowledgments to donors and honorees. Becky Ottinger added the names to the Book of Remembrance.

We assumed that the ceremony would be virtual again this year, but in October we learned that the Lights of Love Ceremony would be held in-person in the hospital. This happy news meant a very busy November for the committee. We met each Monday in November making plans for the ceremony while ensuring that we meant the guidelines set by the hospital. Rebecca Makowski, the Volunteer Coordinator, was invaluable in making these arrangements since individual committee members no longer contact the various departments of the hospital.

At the suggestion of Kamaile Labor, the ceremony was moved from the atrium to the lovely North Entrance Lobby. Lillian Brewer presided over the ceremony and read part of the poem which had been written by Norma Martin who was a former member of The Ladies Board. The Loudoun County Hight School Chorus sang, and Susan Carroll, President of INOVA Loudoun Hospital, lit the tree.

The committee decided that the wooden tree which had been built by Barbara McNeil's son for the virtual ceremony last year should be used in the in-person ceremony. As has been the practice in the last few years, each person who attended the ceremony was given a tea light and asked to light it as the name of someone special to them was read. Members of the Lights of Love Committee read the names of those remembered and honored. As the names were read, two members of the Lights of Love committee placed a lighted tea light on the wooden tree. We felt that this was a lovely and meaningful addition to the ceremony.

Patti Sinnen of the Public Relations Committee taped the program in hopes of putting it on The Ladies Board website so that it would be available to those who were not able to attend. Unfortunately, she felt that the quality was not sufficient to do that.

Once again, the tree at the South Entrance of the hospital was decorated by Bud Elliott and Armando Juarez. The tree appears to be in very bad condition and will need to be examined by a landscape caretaker.

Respectfully submitted
Rebecca Ottinger and Jeannie Douglas, Co-Chairs
Barbara McNeil, Treasurer

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Committee: Lillian Brewer, Carol Browning, Florence Colman, Margaret Flannery, Sandra Gerber, Gerri Hill, Megan O'Brien, Judy Swezey, Katrina Waggoner

2021 Financial Report for the Lights of Love Committee

EXPENSE ACCOUNT INCOME*

Carry over	\$186.88	
Ladies Board 2/2/2022	\$1,000.00	
Ladies Board collection 11/1/2022	\$128.00	
		\$1,314.88

DONATIONS

Carry Over	\$19.24	
Actual to 12.31.22	\$16,761.40	
Transfer to meet goal	219.36	
TOTAL INCOME		\$17,000.00

EXPENSES

Actual	\$1,230.06	
Scholarship fund	\$17,000.00	
TOTAL EXPENSES		\$18,230.06

BALANCE FORWARD

Expense Account		\$84.82
Donation Account		\$0.00
TOTAL		\$84.82

Respectfully submitted
Barbara McNeil
Treasurer, Lights of Love

* 2021 Annual Report had a clerical error of \$1,063.46 expense. Adjustment was made to bring 2021 ending balance to \$206.12.

Lights of Love is a year-round program that provides an opportunity to remember or honor those who have played important roles in the lives of donors. All donations to Lights of Love go to The Ladies Board's nursing scholarships that are awarded annually.



The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

Nominating

January 2023 will be a time of transition for The Ladies Board as we welcome the new slate of officers:

President Ro Berner
First Vice-President Patti Sinnen
Second Vice-President Darby Nelson-Folk
Recording Secretary Lynda Hollidge
Treasurer Pauline Clark
Corresponding Secretary Mary Finley
Historian Connie Graham
Parliamentarian Sandra Wehr

We want to recognize the outstanding efforts of the previous officers who served with distinction through extended terms with an additional six months due to the administrative calendar changes within the Inova system. In addition, the officers met the challenge of confronting the Covid 19 restrictions by holding online monthly meetings. Seven new members were presented for membership during 2022.

New Member

Laura Davis
Stacy Greenspan
Bonnie Jaeger
Chandra Bittner
Irene Rodriguez
Shirley Rogers
Casey Zobrist

Nominated by

Shirley Welch
Ro Berner
Connie Graham
Melissa Whitley and Mary Litton Thornton
Katrina Waggoner
Sharon Jones
Meghan O'Brien and Mary Litton Thornton

Respectfully submitted
Barbara Gardner and Gerri Hill, Co-Chairs

Committee: Sandra Bock, Verla Page, Carole Baker Powers, Judy Mazzucchelli and Connie Yusi

The Ladies Board of Inova Loudoun Hospital
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Nursing Appreciation

This year we used our budget of \$1200 to purchase two new Ladies Board Nurse Appreciation Week posters for \$110. The posters were displayed in the North and South lobbies, each surrounded by a green and gold balloon garland. We also gave 50 \$20 laminated gift cards for the gift shop to Debra Stanger who awarded them to the Nursing Excellence Award recipients and to the Unit Nurses of the Year. In addition, the Rummage Committee generously donated two Early Bird laminated lanyards which were raffled.

Debbie thanked the Ladies Board on behalf of the entire INOVA Nursing Staff for all we do.

Respectfully submitted
Lynn Mauer and Jilori White, Co-chairs

**There is no limit to what we, as
women, can accomplish.**

— MICHELLE OBAMA

The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

Polly Clemens Nursery Fund

The Polly Clemens Committee started the 2022 Fiscal Year with some changes. Judi Munson (Chairman), Susan Holleran (Co-Chairman) and Teck Russell stepped down from the Committee in January 2022. Melissa Whiteley (Chairman), Mary Litton Thornton (Co-Chairman) and Lindsay Frye stepped into their new roles continuing on the mission of the Polly Clemens Nursery Fund. Casey Zobrist joined the committee in September 2022.

Throughout each month, donations are collected from coin banks that are located within Riverside Gift Shop, INOVA Loudoun Hospital cafeteria and coffee shop, Twice is Nice and INOVA Cornwall Hospital cafeteria. In addition, members of the Ladies Board contribute to the fund during monthly meetings. A large portion of the Polly Clemens Nursery Fund is generated from “VIP/Early Bird” ticket sales for the Annual Rummage Sale that was held in October this year.

In July 2022, eight new piggy banks were donated and placed at the donation sites. The Ladies Board Public Relations committee created new signage highlighting “Polly’s Piggies” to accompany the new banks.

The balance forward from December 31, 2021 was \$818.60. Total donations received from January 1, 2022 thru December 31, 2022 were \$7,332.80. The Rummage Committee donated \$5,000.00. Twice is Nice collected \$1,106.41. Ladies Board members contributed \$627.82. Coin banks located at INOVA Loudoun Hospital and INOVA Cornwall Hospital raised \$383.64. The Riverside Gift Shop brought in \$211.99. And, \$2.94 came from interest earned on the savings account.

As in the past, the largest donation to the Polly Clemens Fund came directly from The Rummage Sale “VIP/Early Bird” ticket sales. In spite of donations being lower than hoped, the Polly Clemens Nursery Fund disbursed a check in the amount of \$7,000 to the Ladies Board of INOVA Loudoun Hospital in December 2022. Those funds have been earmarked for use by The Birthing Inn.

As of December 31, 2022, the Polly Clemens Nursery Fund holds a balance of \$1,151.40.

Respectfully submitted
Melissa Whiteley, Chairman
Mary Litton Thornton, Co-Chairman
Lindsey Frye, Member
Casey Zobrist, Member

The Polly Clemens Nursery Fund was established to purchase special needs equipment for the Loudoun Hospital nursery. Ladies Board member Polly Clemens chaired the Nursery Fund for many years and after her death the project was renamed in her honor.

The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

2022 Financial Report for the Polly Clemens Nursery Fund Committee

Balance January 1, 2022		\$818.60
INCOME		
Twice is Nice	\$1,106.41	
Riverside Gift Shop	\$211.99	
Ladies Board	\$627.82	
Café Bears	\$383.64	
Interest	\$2.94	
Rummage Sale	\$5,000.00	
TOTAL INCOME		\$7,332.80
EXPENSES		
	\$7,000.00	
TOTAL EXPENSES		\$7,000.00
Balance December 31, 2022		\$1,151.40

* Adjustment made for 2021 of \$10.01 interest bringing forward 2022 balance to \$818.60



The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

Public Relations

The mission of the Public Relations Committee is to ensure that all Ladies Board activities are kept in the public eye through media releases, both print and social, and other ways deemed suitable.

The committee's major means of communication continued to be social media with Patti Sinnen, Lori Luther, and Joyce Carman keeping Facebook, Twitter, and Instagram pages lively with promotions of Twice Is Nice, Riverside Gift Shop, Lights of Love, Nursing Scholarships, and Polly Clemens Nursery Fund. Pauline Clark oversaw the LB website, ladiesboard.org, and funneled LB notices and updates to the webmaster. PR submitted news items regularly to the Hospital's Weekly Message email that went out weekly to the hospital team. The committee also had the website licenses updated and security enhanced.

The spring and summer months were devoted to promotion of the 83rd annual Rummage Sale, held in October. Graphic designs for media coverage were developed and social media announcements about donation drop days and VIP shopping were arranged. Thanks to hospital PR director Reneé Brohard, *Loudoun Now* published a feature in September on the October sale. Fox5 Live came Thursday before the sale. After the sale, advertisements thanking donors, shoppers, and corporate patrons were placed in The Washington Post.

Working with the Lights of Love committee new graphics were designed, posted on the LB website, the LOL web page, and on social media.

PR promoted Nursing Scholarships by preparing a press release and posters announcing procedures and deadlines. These were posted on social media and the LB website as well as being sent to local print media. A press release was also prepared in May announcing the number of scholarships and amount of money awarded. A list of the Inova Loudoun awardees appeared in the Weekly Message.

The budget balance as of Jan.1, 2022, was \$1993.83. Income: \$2000.00. Expenses for the year totaled \$2,106.68, leaving a balance on Dec. 31, 2022, of \$1,887.15.

Respectfully submitted
Patti Sinnen

Committee: Joyce Carman, Lori Luther, Joylyn Hannahs, Pauline Clark, and Karolyn Whiteley (co-chair and treasurer).

The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

2022 Financial Report for the Public Relations Committee

Balance January 1, 2022		\$1,993.83
INCOME		
Ladies Board Distribution	\$2,000.00	
TOTAL INCOME		\$2,000.00
EXPENSES		
Willow Web Design (website changes, licensing and renewal fees, ad design)	\$449.98	
King Graphic Design (designs for RS, NS, TIN ads and flyers)	\$510.00	
Patti Sinnen (reimbursements for Mr. Print and Meta)	\$126.94	
Twice Is Nice (reimbursement for <i>Loud. Now</i> ad)	\$500.00	
Mr. Print (NS foam boards)	\$219.41	
LB Rummage Sale committee (reimbursement of Mr. Print charge)	\$21.27	
The Washington Post Co. (RS TY ad)	\$279.00	
Clerical error correction	\$0.08	
TOTAL EXPENSES		\$2,106.68
Balance December 31, 2022		\$1,887.15

Respectfully submitted
Karolyn Whiteley, PR Treasurer

Social media statistics for the year

Facebook: 4,000 likes or followers (10% increase)
49,000 reached
Instagram: 403 followers (395 increase)
2,200 reached

Top social media stats: Donation Drop announcement reached 3906 people on Facebook. Sneak peak into The Look reached 593 on Instagram.

The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

Riverside Gift Shop

Flowers, balloons and plush continue to be the leading revenue items. Plush which is primarily sourced from China was severely delayed due to the backups at the trade ports in California. In addition, vendors added fees for international freight, driving up the base cost of plush. We continue to source flowers from a local small business, who was also impacted by supply chain shortages. They were unable to find vases. Through rummage donations we were able to obtain vases for our florist.

Candy and drinks are popular items for hospital staff. We do compete with the hospital cafeteria and café but try to stock more unique and delicious items such as gourmet fudge and candies.

Cathy Black, Judi Munson and Carol Slatten stepped back from the gift shop committee for various personal reasons. We thank them for their years of service but enjoy seeing them still helping out at the front register. The committee has welcomed Chandra Bittner and Melissa Whiteley to the team and look forward to their fresh perspective for the shop.

The committee attended two gift shows this year, one in Oaks, PA, in February and the other in Exton, PA, in July. The committee also made a trip to Kurt Adler's wholesale outlet in Palmyra, PA, in order to stock for Christmas.

The shop made two major technology advances. First, the shop moved away from a manual dual paper calendar sign up system to the web-based Sign-Up Genius application. While there was a learning curve, all volunteers are now using the system comfortably. Second, the shop bought a portable Clover device to use as a companion to the primary register. This device allows the committee to add inventory from the backroom without interrupting the front counter. The device is blue tooth capable and the shop can take the device along with merchandise to offsite locations such as Ladies Board meetings to gain additional sales and revenue.

The shop lost its storage facility on the first floor. The hospital is building a retail pharmacy and needed that space for the buildout. The back room of the gift shop has had additional shelving installed to store items. However, most of the things that were in the store room have been moved to the not completely secure 6th floor of the hospital or donated to Twice Is Nice.

The gift shop submitted their annual pledge check for \$20,000 to the Ladies Board leaving the net income of \$4,729.08 for Riverside Gift Shop in 2022.

Respectfully submitted
Lillian Brewer and Teck Russell, Co-Chairs

Committee: Chandra Bittner, Lillian Brewer, Pauline Clark, Teck Russell, Carolyn Whiteley and Melissa Whiteley.

The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

2022 Financial Report for the Riverside Gift Shop Committee

Balance as of January 1, 2022	\$76,776.90
Income	
Interest on Checking Account	\$1,030.09
Cash Sales Receipts	\$14,074.52
Credit Card Sales	\$104,602.68
Costco Rebate	\$71.95
Total Income	\$119,779.24
Expenses	
Cost of Goods Sold	\$72,714.13
Credit Card Fees	\$9,362.93
Sales Tax	\$6,348.53
Bank Charges	\$2,974.26
Office Expenses including PPP	\$1,303.64
Ladies Board Pledge	\$20,000.00
Supplies (Printing & Merchandising)	\$ 2,121.78
Gift Show Expenses	\$224.89
Total Expenses	\$115,050.16
Balance as of December 31, 2022	\$81,505.98

**“If your actions create a legacy
that inspires others to dream
more, learn more, do more
and become more, then, you
are an excellent leader.”**

- DOLLY PARTON

The Ladies Board of Inova Loudoun Hospital
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Rummage Sale

The Rummage Committee started the year with a 14 person committee which was divided into sub-committees specializing in sponsorships, charities, community outreach, correspondence, public relations and donations. Planning meetings began in January of 2022.

The 83rd Annual Ladies Board Rummage Sale was held at The Loudoun County Fairgrounds on October 15th and 16th, 2022. My Guys Moving was our new mover this year. They did a spectacular job moving our eight tractor trailers which consisted of “pods” as well as trailers.

Our first Donation Day was held June 4th, from 9-1 p.m. at Cornwall and Lansdowne INOVA campuses. This was not as successful as years past so our focus was placed on collecting more donations for the Sale. The Committee worked on meeting with individual donors at the trailers as well as home-based pickups using our own vehicles to save on costs. On August 6th we collected at two locations: The Community of Willowsford in the South Riding/Aldie area as well as the Leesburg and Gilbert’s Corner Farmers Markets. These efforts were successful for collecting donations as well as spreading the word about the Rummage Sale and the work of the Ladies Board and INOVA Loudoun in untapped areas of the county.

A second Donation Day was held on September 10th from 9-1 p.m. which included four locations: Loudoun Valley High School in Purcellville, Cornwall Campus INOVA, Lansdowne Campus INOVA, and Middleburg Charter Academy. Our fewest donations came from Middleburg.

Departments were combined to help with maximizing space and optimizing overall shopping experience. LadiesWear was integrated with Shoes, Handbags, Lingerie. The Holiday Department moved to the Show Barn. The “Man Cave” included electronics, sporting goods, gardening, and men’s clothing. Highlights of the sale include:

- The top grossing department was THE LOOK, consisting of designer and higher-end merchandise.
- The VIP shopping event was Friday, October 14th from 12 to 3 pm and the cost was \$50 a ticket. VIP tickets were sold online and at Twice is Nice pre-sale and several were sold the day-of at the door. We also had a welcome reception complete with snacks and beverages for VIP shoppers.
- FOX 5 was present on Thursday evening for four spots on their live show.
- Loudoun Now and the Loudoun Times Mirror wrote articles about the Sale as well.
- Golden Aprons were awarded to Ladies Board Members Teck Russell, Lillian Brewer and Becky Ottinger for their service and longevity.

While the Loudoun County Fairgrounds site is a favorite among the committee members, we should also consider if we remain a good fit for this space due to the number of shoppers it can accommodate and the amount of space available. Space was a concern this year, slightly resolved by the added expense of a tent for the Book Department. Parking also continues to be difficult due to the limited number of experienced parking attendants and/or volunteer help.

**The Ladies Board of Inova Loudoun Hospital
2022 Annual Report**

The total gross sales for Rummage was \$247,795.44

Suggestions for RS84: Offer VIP Parking Passes to Saturday and Sunday shoppers.
Sell more VIP tickets (300).

Respectfully submitted
Joylynn Hannahs and Meghan O'Brien, Co-Chairs



**The Ladies Board of Inova Loudoun Hospital
2022 Annual Report**

2022 Financial Report for the Rummage Sale Committee

Balance as of January 1, 2022		\$89,378.33
Income Rummage 83		
Books	\$5,769.75	
Children's	\$8,003.00	
Electronics	\$14,333.50	
Holiday/Craft	\$13,814.05	
Household	\$10,742.33	
Jewelry	\$23,637.50	
Ladies Wear	\$16,175.76	
Lamps & Pictures	\$6,141.70	
Linens & beyond	\$7,611.25	
Men's	\$6,881.00	
Silent Auction	\$10,296.76	
Sports	\$4,281.00	
The Look	\$62,159.40	
The Nest	\$13,901.25	
Vintage	\$25,118.00	
VIP tickets	\$14,645.86	
Donations	\$1,982.75	
Interest	\$2,300.58	
Income from Rummage 83	\$247,795.44	
Income from Silent Auction R82	\$10,009.76	
Total Income 2022	\$257,805.20	\$257,805.20
Expenses R83		
Capital Expenses	\$846.78	
Credit Card expenses	\$3,701.82	
Donation Day	\$62.46	
Fair Grounds	\$12,000.00	
LSCO/Security	\$520.00	
Misc.	\$427.34	
Moving/Labor	\$14,493.85	
Permits	\$90.00	
Porta Potty Rental	\$2,572.56	
Print General	\$1,294.64	
Refreshments	\$908.8	
Supplies	\$421.61	
Tent Rental	\$1,688.66	
Trailer Rental	\$443.56	
Trash	\$5,250.00	
Ladies Board Pledge	\$175,000.00	
Polly Clemens	\$5,000.00	
Expenses for Rummage 83	\$224,737.75	
Expense for Public Relations R82	\$1727.94	
Total Expenses 2022	\$226,465.69	\$226,465.69
Balance as of December 31, 2022		\$120,717.84

Respectfully submitted
Barb Minor
Treasurer, Rummage Sale

The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

Scholarship

In May 2022, the nursing scholarship committee awarded thirty-three scholarships for a total of \$70,000. Amounts of the scholarships ranged from \$1,500 for LPN students at Loudoun County Public Schools Adult Education to \$2,000 for nursing students pursuing RN through DPN degrees. An additional \$500 was awarded to each employee of Inova Loudoun Hospital.

The scholarship recipients attend sixteen different schools with the largest number (6) attending James Madison University. Degrees sought are LPN (5), RN (3), BSN (16), MSN (7) and DNP (2). Five nurses received second-year scholarships.

Nursing scholarship funds are provided by Lights of Love, a way to contribute money in the memory of someone or to honor a special person. 100% of the Lights of Love donations become scholarship funds. Additional money comes from The Ladies Board general fund.

The history of the Ladies Board providing nurses with scholarship assistance is a long one. The Ladies Board Annual Reports, dating back to 1959, include mention of nursing scholarships. The Ladies Board has awarded over two million dollars of nursing scholarship money.

**Girls should
never be afraid
to be smart.**

- EMMA WATSON

The number of scholarship applications received the last two years have been lower than previous years. The Covid pandemic certainly has impacted the nursing profession. This coming year we hope to encourage more nursing students to apply for The Ladies Board nursing scholarships.

Applications for The Ladies Board 2023-2024 nursing scholarships will be available on The Ladies Board website in January 2023. In addition, information will be sent to the local colleges and the Loudoun County Public Schools Adult Education office. The Ladies Board Public Relations Committee and Inova Hospital will provide additional publicity.

The Nursing Scholarship Committee appreciates the Public Relations committee and Lights of Love committee for the support they provide.

Respectfully submitted
Arlene Kilborn, Chairman

Committee: Joyce Biesecker, Kate Carey, Jeannie Douglas, Lynda Hollidge, Susan Pheiffer, and Margaret Vaughan

The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

THE LADIES BOARD NURSING SCHOLARSHIPS 2022-2023
33 Scholarships awarded for \$70,000

Loudoun County Public Schools Adult Education Recipients, LPN II, (5) \$1500

Julie Bayne-Blake	Sarita Kataram
Flor de Maria Fuentes de Amaya	Sheranda Kelley
Heba Hamuda	

Previous Recipients (5) \$2000 with \$500 bonus for 3 working at ILH

\$2000 Tracy Donaldson	American Public University--MSN
\$2500 Katheryn Dugan	George Mason University—MSN, ILH
\$2000 Madeline Kinkoph	Old Dominion University—MSN
\$2500 Serene Lapid	Radford University---BSN, ILH physician office
\$2500 Jaimee Robinson	George Washington University---DNP, ILH

New Recipients (23) \$2000 with \$500 bonus for 10 working at ILH

\$2500 Leda Abdulmuhin	Chamberlain University---MSN, ILH
\$2500 Olivia Carlton	Lord Fairfax Community College----RN, ILH
\$2000 Juliana Ciavarro	Shenandoah University---BSN
\$2500 Samia Daniels	Standard Healthcare Services College of Nursing —RN, ILH
\$2000 Emily Davidson	Liberty University---BSN
\$2000 Elena Dinman	James Madison University---BSN
\$2500 Nicole Dlesk	Western Governors University---MSN, ILH
\$2000 Erin Fennelly	West Virginia University---BSN
\$2500 Jennifer Galvin	James Madison University---MSN, ILH
\$2000 Meghan Glidden	Shenandoah University---BSN
\$2500 Amanda Golino	University of Virginia---DNP, ILH
\$2000 Abigail Kaspary	James Madison University--- BSN
\$2500 Kaitlyn Leonard	University of Virginia--- MSN, ILH
\$2000 Mackenzie Leonard	James Madison University--- BSN
\$2000 Tonia Manning	Chamberlain University--- BSN
\$2000 Delaney McCummings	James Madison University--- BSN
\$2000 Emely Melendez-Munguia	James Madison University--- BSN
\$2000 Hannah O'Dea	King University--- BSN
\$2500 Connie Sanderson	Shenandoah University--- BSN
\$2500 Sharda Sangroula	Standard Healthcare Services College of Nursing —RN, ILH
\$2000 Israa Sarwary	George Mason University---BSN
\$2500 Ciby Varghese	Chamberlain University---BSN, ILH
\$2000 Hannah Zbinden	West Virginia University Potomac State College ---BSN

The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

2022 Financial Report for Nursing Scholarship Committee

Balance January 1, 2022 **\$ 27,560.00**
\$7,500 of 2021 scholarships remain to be paid.
The committee reserved \$20,000 from 2021 because of
uncertainty with Covid impacting fund raising.

Deposits

2/2/2022	Operating expenses from Ladies Board	\$ 200.00
2/22/2022	Ladies Board	\$ 80,000.00
3/4/2022	Lights of Love	<u>\$ 19,000.00</u>
		\$ 99,200.00

Balance to begin 2022 Nursing Scholarships **\$126,760.00**

Expenses

Remaining 2021 scholarships that were paid in 2022	\$ 7,500.00
2022 scholarships paid as of 12/31/2022	\$ 66,315.75
Printing costs	\$ 37.01
2/22/2022 #1887 stopped payment charge	<u>\$ 35.00</u>
	\$ 73,887.76

Balance December 31, 2022 **\$ 52,872.24**

This balance includes available operating expenses of \$352.98.

2022 scholarship money not paid as of 12/31/2022 \$ 3,684.25

Because we were unsure of The Ladies Board fund raising ability due to the continuing Covid situation, in April 2022, the nursing scholarship committee voted to reserve money for the 2023 scholarships.

Respectfully submitted
Arlene Kilborn, Chairman

The Ladies Board of Inova Loudoun Hospital
2022 Annual Report

Twice Is Nice

Since mid-year the country has seen inflation rise to historic highs but Twice is Nice has also seen historic rise in our sales. More are turning to thrift and consignment stores to make their dollar stretch. And Twice has seen the benefits. Our income grew to \$ 271,739.76 of gross sales this fiscal year. Our collection for Polly Clemens is \$1,106.41 which is also historic. Our pledge to the Ladies Board was \$70,000 which we surpassed by \$53,000 for a total of \$123,000. Not bad for only being open three and half days a week. We are almost back to our pre-covid numbers thanks to the support of our loyal donors and supporters.

The shop switched from paper sign up to electronic for the front and back room. This was an adjustment for all the ladies, but with support and encouragement it has become part of the inner workings of Twice.

February saw changes to two departments which switched places, “The Look” and the “Book Nook”. With new paint, accessories and lighting made these spaces inviting which resulted in increased interest and sales. A major cleaning took place at the same time with many hands at work to make us shine.

November, we sponsored a pop-up event “Holiday Gifts & Glitz Galore” headed by Alexia Orr and her team. Katrina kept everyone on track and moving forward. It was a HUGE success with the support of the community and members of the Inova staff.

The shop has installed a new security system, which has been discussed for several years. There are eight cameras front and back with a large monitor above the register. The goal is to deter theft which is an ongoing problem for any retail store.

January will see new management as Darby Nelson-Folk, who has served the shop as manager for the past four and a half years will be moving onto other adventures of the Ladies Board. The new managers will be Katrina Waggoner, who had been the co-manager for the past 14 months and is well prepared to take the position. Lori Luther and Denise Goff will be joining her management team. Together they have excitement and enthusiasm for the challenges ahead.



Respectfully submitted
Katrina Waggoner, Darby Nelson-Folk, Co-Chairs

**The Ladies Board of Inova Loudoun Hospital
2022 Annual Report**

2021 Financial Report for Twice Is Nice

BALANCE AS OF DECEMBER 31, 2021		\$67,676.26
INCOME		
TIN Gross Sales for 2022	\$270,783.01	
Sunny D Black Bags	\$800.87	
Interest	\$65.10	
Refund	\$90.48	
Adjustments	\$0.30	
TOTAL GROSS INCOME	<u>\$271,739.76</u>	
	SUBTOTAL	<u>\$271,739.76</u>
		<u>339,416.02</u>
EXPENSES		
THSC Limited Partnership	\$96,077.82	
Dominion Energy	\$4,527.91	
Cleaning Service	\$2,575.00	
VA Dept. of Taxation	\$15,358.10	
Credit Card Fees	\$4,681.39	
Office Supplies	\$18.00	
Supplies	\$3,804.16	
Verizon	\$4,167.28	
Comcast	\$1,477.52	
Ladies Board Pledge	\$123,000.00	
Lights of Love	\$25.00	
Maintenance	\$4,080.00	
Electric Repairs/ME Flow	\$544.00	
Security	\$2,319.60	
Other purchases/bills	\$3,352.98	
Miscellaneous	\$577.49	
Adjustments	\$0.07	
TOTAL EXPENSES for 2022	<u>\$266,586.32</u>	<u>-\$266,586.32</u>
	ENDING BALANCE AS	
	OF DEBEMBER 31, 2022	<u>\$72,829.70</u>
END OF YEAR BALANCE AS OF DECEMBER 31, 2022		
	Profit for YEAR 2022	<u><u>\$5,153.44</u></u>

Main Street Bank CD for Maintenance \$41,810.20
Matures 2/4/23

Respectfully submitted
Katie Lynch and Laura Davis
Treasurer, Twice Is Nice



**"How wonderful it is that
nobody need wait a single
moment before starting to
improve the world."**

-ANNE FRANK