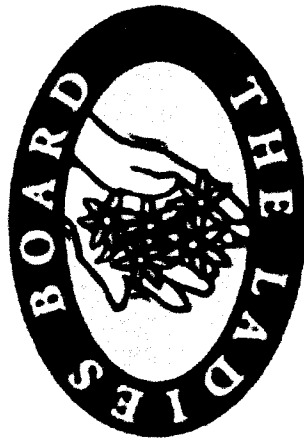


ANNUAL REPORT

July 1, 2016 – June 30, 2017

**THE LADIES BOARD OF
INOVA LOUDOUN HOSPITAL
LEESBURG, VA**

The Ladies Board
INOVA Loudoun Hospital, 44045 Riverside Pkwy, Leesburg, VA 20176
703-771-2985, www.LadiesBoard.org



**The Ladies Board of INOVA Loudoun Hospital
July 1, 2016 – June 30, 2017**

President
First Vice President
Second Vice President
Treasurer
Recording Secretary
Corresponding Secretary
Parliamentarian
Historian

Mrs. Alexia Orr
Mrs. Susan Mills
Mrs. Carol Slatten
Mrs. Susan Courtney
Mrs. Karolyn White
Mrs. Renee Bradford
Mrs. Lillian Brewer
Ms. Patricia Bigden

Budget
Gift Shop
Lights of Love
Nominating
Polly Clemens Nursery Fund
Rummage Sale
Scholarship
Thrift Shop
Hospitality
Public Relations

Committee Chairpersons

Mrs. Susan Courtney
Mrs. Cheryl Risher
Mrs. Joan Elliott/Mrs. Becky Ottinger
Mrs. Barbara Gardner/Mrs. Gerri Hill
Mrs. Judi Munson/Mrs. Kay Stowers
Ms. Lisa Cromwell/Mrs. Barbara Minor
Mrs. Alice DiGiovanni
Mrs. Joyce Biesecker
Mrs. Hazel Saffell/Mrs. Shelia Brooks
Mrs. Judy Swezey/Mrs. Carole Baker-Powers
Ms. Lisa Cromwell

THE LADIES BOARD OF INOVA LOUDON HOSPITAL

Annual Report of the President
July 01, 2016-June 30, 2017

This has been an amazing year for The Ladies Board.

A year where we received a number of awards and recognitions

In July, we were invited to attend the Cornwall ER plaque presentation, where the hospital Nursing Station was named after The Ladies Board

In September, The Ladies Board received a plaque from Virginia Delegate Barbara Comstock recognizing our 100+ years of service.

During December Lisa Cromwell, one of our hardworking Ladies Board members, was the recipient of the 2016 Inova Loudoun Golden Helix Award. This is only

awarded to a volunteer who has dedicated both time and resources to impact philanthropy at the hospital.

This May The Ladies Board was presented a plaque from the Foundation in

appreciation of its continued support to the hospital and the community.

June 2017 was a very exciting month! The Ladies Board was voted the Best

Charity in Northern VA in the June 2017 issue of *Virginia Living Magazine* for the

2nd time! The Annual Ladies Board Rummage Sale won the Best Charity Event in

Northern VA for the 3rd year, and our Gift Shop placed third as Best Gift Shop in

Northern VA!

We received another huge honor this June. The Annual Ladies Board Rummage

Sale was named as the "2016 Tourism Event of the Year" by Visit Loudoun.

Special thanks to Lisa and the Public Relations Committee for submitting the

required information.

Thanks to a warm winter, we held all our meetings with no cancellations this year, and in December we enjoyed a lovely Christmas Luncheon. Thanks to Carol

Slatten and The Hospitality Committee for planning and decorating for this event.

Thanks also go to Susan Mills. Every month when we arrived at our meetings, we were met with a room set up and ready to go.

We had the pleasure of both hearing and learning from the following speakers at our meeting this year:

Dr. Jill McCabe who spoke about the dramatic rise in concussions, and the Concussion Clinic she oversees.

Melanie Schmidt who at the time was the new Marketing Communication Executive for Inova Loudoun. She reinstated the "Ask the Expert" lecture series, which many of us since have had the pleasure to attend.

Steve Frederickson, Chairman of Inova Loudoun Hospital Foundation, who brought us up to date on what the Foundation was working on. He also spoke on how the Foundation and The Ladies Board work in partnership to raise funds for Inova Loudoun.

Pamela DuRousseau presented a fascinating program entitled "Food, Mood and Optimal Nutrition". She gave us insight on the Brain-Gut connection, and interesting facts surrounding that connection.

Dr. Anne Brown's amazing and insightful power point presentation in February was on Aging Gracefully in the Modern World. She spoke on ways to take care of ourselves and our bodies as we age.

Major Richard Fiano and Detective Michael Safford of The Loudoun County Sheriff's Office to spoke about Prescription Fraud and Diversion, how it affects Loudoun County, and what we do on our part to help. Thanks go to Barb Gardner who orchestrated this.

In April Karen Berube, Assistant Vice President of Population Health, and Mary Hale, Director of Safety Net Clinics, Forensic, Assessment and Consultation Team shared information about the Inova Ewing FACT Department, and about bringing it to Loudoun.

Pat Walters came in May and introduced the new CEO Deborah Addo. He then proceeded to update the Ladies Board on ILH's ongoing construction projects. While he was at our meeting, Pat was presented a small gift of appreciation, as being a "true friend" to The Ladies Board

Dr. Jordan Estroff, the Medical Director of our Level 3 Trauma Center, spoke to us in June. He explained the difference between being an ER and an actual Trauma Center, and how it would affect ILH, and the improved treatment patients will receive as they are brought to there. If interested, volunteers are always welcome!!

We created the following Mission Statement for The Ladies Board:
To promote goodwill between the community and the hospital and to raise funds for patient services, nursing education, and hospital projects.

We outlined our Core Values, listed below, that define who we are as an

organization.
Dedicated, Honest, Community-minded, Hardworking and Caring
The Core Values are displayed at each meeting, and are to be displayed at TIN and The Gift Shop.

In February, a check for \$90,000.00 was given to the Nursing Scholarship Committee. In June, another \$16,605.00 from Lights of Love was contributed to the Scholarship Committee. The Scholarship Committee awarded a total \$109,250.00 in scholarships in the past year.

At our meeting in May we presented a check of \$100,000.00 toward our pledge to the Cornwall Cares Campaign. With the funds left over from the Greatest Impact fund, gave an additional \$47,500.00 to The Cornwall Care pledge. With these two (2) donations given, we are left with a total of \$279,000.00 left to pay towards the Cornwall Cares Pledge.

We presented Tracy Cross of The Ladies Board Birthing Inn a check for \$7,800.00 in our June meeting. These funds will be used to purchase "Turtle Tubs" that will allow babies to have full baths. A donation of \$1,000.00 was also given to LNRC.

The Ladies Board generously donated \$700.00 to fund the Hospital Staff Appreciation initiative. Our donation combined with 112 dozen cookies ensured that 600 nurses and 200 support staff were taken care of.

At this final meeting of this fiscal year we will present a we will present a check of \$144,038.00 to Inova Loudoun Foundation to fund nine (9) Greatest Impact grant requests which were approved in our June meeting

Greatest Impact grants approved for funding by The Ladies Board

Spring 2017

\$	28,530.00	Nitrous Oxide in the Pediatric ER
\$	28,000.00	Misonex, a high pressure ultrasonic debrider
\$	26,369.00	Lite Gait with Treadmill and CEU Training
\$	23,700.00	Ultrasonic MIST promoting healing beneath the wound
\$	14,000.00	Bladder Scanner
\$	11,150.00	The Gift of Voice Evaluation and treatment Program
\$	10,000.00	Nanette White Lymphedema Garment Fund
\$	1,749.00	Let's Move: Mobility on the MSU and PCU
\$	540.00	Post-Intensive Care Syndrome (PICS) Education

During the year, The Board added nine new active members: Margaret Flannery, Joylyn Hannahs, Annie Hewatt, Elizabeth Hoos, Sharon Jones, Lynn Mauer, Darby Nelson-Folk, Patti Sinnen, and Shirley Welsh. One active member moved to associate status: Michaela McIntyre moved from and active member to associate status, and Asta Kane resigned from her associate membership. The Ladies Board added two honorary members: H. Patrick Walters and Barry Hagar.

Shirley Hutchison and Nancy Orme, two beloved honorary members, both passed away.

This year was full of highlights. I was able to represent the Ladies Board at all meetings, except one. Thank you to those who stepped up when I was absent due to my daughters' wedding.

One highlight was learning about the FACT program at the Inova Thought Leadership Series event in Naples, Florida.

Another highlight was Dr. Milton Brown, Director of the new Inova Center for Drug Discovery and Development and Deputy Director of the Inova Schar Cancer Institute. He came to Inova in December, bringing with him 20 scientists from Georgetown. Dr. Brown's team will have a strong focus on cancer drug development and expediting new therapies into clinical practice more quickly to benefit the patients.

Several officers and I were also able to attend "Loudoun Rising" which is the 3rd phase of the campaign to raise funds for the new addition to the hospital. It was sponsored by the Inova Foundation, and was held at the newly remodeled Selma mansion. It was amazing to see the work they have done to get the house back to its former glory in time to launch this new campaign.

I would like to thank each one of The Ladies Board Officers who have done an outstanding job, and also thank each of you for your support this past year. I have learned many things, but most of all I have learned how honored and humbled I feel as I represent each of you as The Ladies Board at the functions and meetings I have attended. I am thrilled and awe inspired to be part of such a wonderful group of hard working individuals, and I am truly proud to be called a member of The Ladies Board.

As I began my term in July 2016, I used this quote by *Helen Keller* and would like to end with it.....

Alone we can do so little; together we can do so much.

Respectfully submitted,

Alexia W. Orr

The Ladies Board of Inova Loudoun Hospital
Annual Report of the First Vice-President
July 01, 2016 – June 30, 2017

The role of the First Vice-President is described as advising the President and performing tasks assigned by the President. The First Vice-President presides over meetings when the President is absent.

Additional duties include working with Mr. Paul Gastley, Supervisor of Plant Operations to plan for the set-up of the Conference Rooms A and B for the monthly meetings of The Ladies Board. Mr. Gastley refers to my diagram which shows the preferred placement of the chairs, tables, and the podium. I install the microphone and check the sound system when I arrive for the meetings. I completed a catering contract with Thomas Cerkez, Director of Food Services to reflect the favorite food items of the ladies to include coffee service, tea, bottled water, fresh fruit trays, a variety of cheese and crackers, and assorted pastries. The food is available at 8:30 a.m.

The conference rooms are reserved from 8:30 a.m. – 12:30 p.m. on the meeting days for the convenience of committees to schedule events and meetings before and after the regularly scheduled Ladies Board meeting.

I am very proud to have served this year as the First Vice-President to support The Ladies Board Officers and the membership of The Ladies Board of Inova Loudoun Hospital.

Respectfully Submitted,
Susan Y. Mills

**The Ladies Board of INOVA Loudoun Hospital
Annual Report of the Second Vice President
July 1, 2016 – June 30, 2017**

The role of the Second Vice President, in addition to supporting the President when needed, includes:

- 1) Organize and execute the Annual Appreciation Luncheon for The Ladies Board, which is sponsored by INOVA Loudoun Hospital. Through this luncheon the contributions made by The Ladies Board are recognized.
- 2) Submit a written Annual Report to INOVA Hospital, the Foundation and the membership of The Ladies Board. Collecting, compiling, publishing and disseminating the Annual Reports from the officers and committee chairpersons accomplish this task.

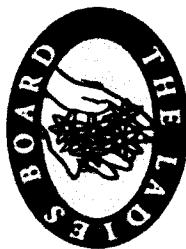
The Appreciation Luncheon was held on December 6, 2016 at River Creek Country Club in Leesburg. This replaced our monthly Ladies Board meeting for December. The attendees included 76 active members, 5 associate members and 11 honorary members. The guests included Mr. Pat Walters, CEO of INOVA Loudoun Hospital, Kamalle Labor, Ex Asst, Lisa Dugan, Chief Nurse Ex, Barry Hager, Project Coordinator, Steve Fredrickson, Suzy Quinn and Lindsay Wright, INOVA Loudoun Hospital Foundation, Stacey Miller, Govt Relations and Renee Brohard, PR. Mr. Walters greeted the luncheon attendees and thanked the Ladies Board for all our hard work and service to the hospital.

The Hospitality Committee again did an outstanding job of welcoming the members and guests. We tried to include members that benefited from an escort who otherwise might have been not been able attend. Committee members met them at the door and escorted them to their seats. The committee also decorated the room with live greens, berries and poinsettias that made for a very festive atmosphere and each guest was able to take a poinsettia home to start the holiday season. As we have in the past, we each brought a donation. This year it was to Mobile Hope in the form of hygiene items, hats, scarfs and gloves.

In June, the annual reports were collected by email from the officers and committee chairpersons. They were compiled into an Annual Report and then disseminated via email and printed copies to all parties.

Respectfully submitted,

Carol Slatten, Second Vice President



THE LADIES BOARD - INOVA LOUDOUN HOSPITAL
ANNUAL REPORT
JULY 1, 2016 - JUNE 30, 2017

Checking account balance as of July 1, 2016		\$22,568.72
Income:		
Dues	\$ 2,015.00	
Twice Is Nice	\$ 100,000.00	
Polly Clemens Nursery Fund	\$ 7,800.00	
(\$5,000 from Rummage Sale Early Bird tickets)		
Rummage Sale	\$ 195,000.00	
Lights of Love	\$ 9,000.00	
Gift Shop	\$ 80,000.00	
Total Funds Available		\$416,383.72
Expenses:		
Printing & Postage	\$ 369.69	
VAHAV Dues	\$ 56.25	
VAHAV Conference	\$ 1,101.78	
Memorials	\$ 100.00	
Lights of Love Operating Fund	\$ 300.00	
Scholarship Fund	\$ 100,000.00	
From General Fund	\$ 91,000.00	
From Lights of Love	\$ 9,000.00	
Scholarship Operating Fund	\$ 600.00	
Polly Clemens Nursery Fund (paid thru Foundation)	\$ 7,800.00	
Public Relations/Publicity	\$ 88.04	
Hospitality	\$ 1,000.00	
LB Operating Fund	\$ 1,862.31	
INOVA Loudoun Hospital Healthcare Foundation	\$ 291,538.00	
Greatest Impact Grants	\$ 144,038.00	
Lansdowne ER Renovation	\$ 47,500.00	
Jubilee Pledge	\$ 100,000.00	
Total Expenses		\$404,792.04
Balance in checking account as of June 30, 2017		\$ 11,567.65

Susan Courtney, Treasurer

The Ladies Board of INOVA Loudoun Hospital
Annual Report of the Recording Secretary
July 1, 2016 – June 30, 2017

The Recording Secretary's role has been to provide and maintain a written record of The Ladies Board's monthly meetings and to distribute those minutes to the membership, via email and in print form at the meetings. The secretary has also called the roll at each meeting and has maintained the attendance record of members. The secretary has attended officers' meetings and has assisted the president as requested.

The Ladies Board met each month, July 2016 through June 2017. On December 6, the annual Holiday Luncheon replaced the regular meeting.

Members with perfect attendance were Carole Baker-Powers, Kathleen Beaver, Joyce Biesecker, Renee Bradford, Sheila Brooks, Charlotte Giglio, Wendy Hale, Dottie Martell, Susan Mills, Alexia Orr, Verla Page, and Suzette Robertson.

At the beginning of the 2016-2017 year, The Ladies Board had 72 active members, 18 associate members, and 18 honorary members. During the year, The Board added nine new active members: Margaret Flannery, Joylyn Hannahs, Annie Hewatt, Elizabeth Hoos, Sharon Jones, Lynn Mauer, Darby Nelson-Folk, Patti Simmen, and Shirley Welsh. One active member moved to associate status: Michaela McIntyre. One associate member resigned: Asta Kane. Two honorary members passed away: Shirley Hutchison and Nancy Orme. The Ladies Board added two honorary members: H. Patrick Walters and Barry Hager.

As of June 30, 2017, The Ladies Board had 80 active members, 18 associate members, and 18 honorary members. The average active member attendance at meetings was 59, with the highest at 67 in May 2017 and the lowest at 51 in January of 2017.

Karolyn Whiteley
Recording Secretary

**The Ladies Board of Loudoun INOVA Hospital
Corresponding Secretary
Annual Report 2016-2017**

Reported all correspondence at monthly meetings.

Led Ladies Board Prayer at monthly meetings.

Attended officers meetings.

Recognized active members birthdays with sweet treat.

Sent cards and notes as follows:

22	Get Well
10	Sympathy
8	Thank You
3	Appreciation
3	Thinking of You
2	Happy Retirement

Respectfully submitted,

Renee Bradford
Corresponding Secretary

**The Ladies Board of INOVA Loudoun Hospital
Annual Report of the Parliamentarian
July 1, 2016 – June 30, 2017**

According to The Ladies Board By-Laws, the duty of the Parliamentarian is to advise the officers and members of the organization on procedures using *Robert's Rules of Order, The Ladies Board By-Laws, and the Ladies Board of INOVA Loudoun Hospital Guidelines and Procedures Handbook*.

In June of 2017, a committee of members of the Ladies Board was formed to review the By-Laws and make recommendations, if change was needed, to the members of The Ladies Board. Current members of the By-Laws Committee are Shelia Brooks, Becky Ottinger, Carol Kimble, Joan Elliott, Lisa Cromwell, Joyce Biesecker, Donna Lutz, and Alexia Orr (ex-officio member). Changes and/or revisions to the By-Laws will be presented, in writing and discussed at a 2017 Fall meeting and then voted on at the next meeting.

As Parliamentarian, I prepared, distributed and supervised counting of all written ballots. These ballots included the approval of a \$1,000 donation to the Rehab Center for special projects, the approval of the Cornwall Pledge, the approval of the Greatest Impact Applications, and the approval of the proposed 2017-2018 Ladies Board budget.

Respectfully submitted,

Lillian Brewer
Parliamentarian

**The Ladies Board of INOVA Loudoun Hospital
Annual Report of the Historian
July 1, 2016 – June 30, 2017**

The responsibilities of the Historian are:

1. Maintain a record of the history of The Ladies Board (TLB) by collecting and preserving photographs, newspaper articles, and other printed material, which reflect the activities of TLB.
2. Catalogs the history with scrapbooks and files which are donated and stored at the Thomas Balch Library, Leesburg, Virginia.
3. Submits a written annual report.

During this reporting period I have prepared a scrapbook to document activities occurring during the year. This is accomplished through the use of articles from local newspapers and other publications relating to TLB and its current and past activities. I have taken photographs at many events for inclusion in the scrapbook. Some of the activities and events included are the dedication of TLB Nursing Station at the Cornwall Campus, nursing scholarships, The Connection articles, Brick Breaking for Emergency Department Expansion, Rummage Sale, Lights of Love Tree Lighting Ceremony, and TLB Appreciation Luncheon. I have also prepared a scrapbook dedicated solely to the 2016 Rummage Sale.

Many Ladies Board members have assisted in providing articles and photographs to assist me in the collecting of documents for the scrapbooks.

During monthly LB meetings, I have provided a brief report with information from the past history of TLB.

The accomplishments of the Historian during this reporting period are:

1. Created a scrapbook documenting the 2016-2017 LB activities.
2. Created a scrapbook documenting the 2016 LB Rummage Sale.
3. Passed on for preservation to the Thomas Balch Library two (2) scrapbooks for the period 2012-2014.
4. Provided a report detailing past history of TLB to the monthly LB meetings.

Respectfully submitted,

Patricia W. Bigden
Historian



The Ladies Board Budget 2017-2018

<u>Estimated Income</u>	
Dues	\$2,160.00
Gift Shop	\$55,000.00
Lights of Love	\$10,000.00
Rummage Sale	\$130,000.00
Twice Is Nice	\$80,000.00
Polly Clemens Nursery Fund	\$6,800.00
<u>Total Estimated Income:</u>	
	\$283,960.00
<u>Expenses:</u>	
Postage & Printing	\$1,200.00
Meetings & Conventions	\$1,800.00
VAHAV Dues	\$100.00
Memorials (\$50 per to Lights of Love)	\$300.00
Inova Loudoun Hospital Pledge	\$100,000.00
TBD Donation	\$57,060.00
Scholarship Fund (from general fund)	\$90,000.00
Scholarship Fund operating Budget	\$600.00
from Lights of Love	\$10,000.00
Public Relations	\$3,400.00
Lights of Love Operating budget	\$1,500.00
Ladies Board Operating Fund	\$10,000.00
Hospitality Expenses (includes Holiday Luncheon)	\$1,200.00
Nursery Fund	\$6,800.00
<u>Estimated Expenses:</u>	
	\$283,960.00

THE LADIES BOARD OF INOVA LOUDOUN HOSPITAL

Annual Report for The Gift Shop

July 1, 2016 – June 30, 2017

The Gift Shop has been keeping pace with the economy. Fortunately, we are the only game in town for our employees and we also keep pace with the current trends. Our pledge of \$55,000 was met and we gave an additional \$30,000. Our revenue for the shop was \$212,663.65.

We hired a new evening employee, Lisa Conselatore who is working along with Sharon Mathey and Beth Zarin. We also have several new volunteers and the shop is well staffed, thanks to the scheduling efforts of Joan Parrish.

We have attended shows in Philadelphia, Palmyra, Lebanon, PA, and Virginia Beach as well as local craft and jewelry shows.

We have donated \$572.00 to the Polly Clemens Nursery Fund.

We continue to offer payroll deduction privileges to INOVA employees and offer customer cash, check, as well as Visa and MC options.

We remain with Summit Community Bank and Alliant Services. Christian and Rhone serves our floral needs. Surebet remains our candy and drink supplier.

Our committee: Kay Stowers, Teck Russell, Lillian Brewer, Susan Holleran, Donna Lutz and Judi Munson are a team of hard working ladies, who can be seen at The Gift Shop on any day of the week.

Cheryl Risher

Chairman

THE LADIES BOARD
 THE GIFT SHOP
 FOR THE BENEFIT OF INOVA LOUDOUN HOSPITAL
 JULY 1, 2016 THROUGH JUNE 30, 2017
 ANNUAL REPORT

	Balance July 1, 2016	\$84,021.35
Deposits:		
	Interest on checking account	310.65
	Sales receipts	226,957.94
	Other	605.06
	Total deposits	227,873.65
Expenses:		
	Merchants Bank Card, credit card fees	4,883.10
	VA Dept. of Tax, sales tax	12,598.43
	Inova Health System, salary	10,673.46
	Supplies	4,531.10
	Merchandise	138,676.21
	Buying Trips	1,430.62
	Purchasing Power Plus	575.00
	Cash Register	249.50
	The Ladies Board	80,000.00
	Total Expenses	253,617.42
	Checkings account as of June 30, 2017	\$58,277.58
	Polly Clemens Nursery Fund	\$572.00

LADIES BOARD INOVA LOUDOWN HOSPITAL

LIGHTS OF LOVE

ANNUAL REPORT 2016-2017

Lights of Love donated \$16,605 to nursing scholarships during this fiscal year.

The brochures were printed by Mr. Print in Purcellville who also took over the task of mailing them in October. In November committee members began weekly meetings to write

acknowledgments to donors and to the families of persons honored or memorialized. Included in each was an invitation to the tree lighting ceremony. We also mailed post card invitations to all donors who had made donations earlier in the year.

Once again Bud Elliott decorated the tree outside the main entrance at Lansdowne location of the hospital; thank you, Bud. Plant Operations cheerfully and efficiently set up the atrium. The wonderful team who set up the sound system again this year made it possible for all to hear the ceremony. The staff of Food Services set up tables for the reception and provided punch.

The tree lighting ceremony on the first Sunday in December was a beautiful celebration in recognition and remembrance of those honored by donations made to Lights of Love. This ceremony, as usual, could not have happened without support of those in hospital administration and the help of many members of The Ladies Board who helped with the ceremony and provided the beautiful and delicious refreshments for the reception. Lillian Brewer presided over the ceremony which included having members of the Lights of Love Committee reading the names of all those honored and memorialized during the last year. Once again those in attendance were asked to participate by lighting a small tea light when a name special to them was read.

The tree was lighted by Cathy Williams RN, recipient of the Carolyn Clark Memorial Scholarship given in 2016. Under the direction of Willis Rosenfeld, the wonderful Chamber Choir from Loudoun County High School entertained us with their beautiful voices. As usual, members of the Ladies Board provided a wonderful array of delicious food for the reception following the ceremony.

Thank you to all the members of The Ladies Board for their generous support of Lights of Love.

Joan Elliott and Rebecca Ottinger, Co-Chairmen
Barbara McNeil, Treasurer

Renee Bradford, Lillian Brewer, Carol Browning, Jeannie Douglas, Janet LeHane, Pat Sommers

THE LADIES BOARD NOMINATING COMMITTEE

FY 2017 ANNUAL REPORT

Nominating Committee Members: Barbara Gardner and Gerri Hill, Co-Chairs; Carol Kimble, Joan Elliott, Verla Page, Faye Vance.

This year Carol Kimble stepped down as Nominating Committee Chair and Becky Ottinger and Anne Williams resigned from the committee.

Twelve new members were approved by the Ladies Board for membership:

<u>Name:</u>	<u>Nominated by:</u>
Kate Carey	Susan Courtney and Wendy Hale
Teresa Wheeler	Alexia Orr
Margaret Flannery	Barbara McNeil
Joylyn Hannahs	Connie Yusi and Gerri Hill
Elizabeth Hoos	Nancy Epperson
Annie Hewett	Margaret Vaughn
Patti Simmen	Joyce Carmen
Lynn Maurer	Dottie Martel and Wendy Hale
Shirley Welsh	Sandra Bock
Darby Nelson-Folk	Florence Colman
Sharon Jones	Joan Elliott and Mary Paul Jones
Katsuka Clark	Pat Bigden

Respectfully submitted:

Barbara Gardner

Gerri Hill

**LADIES BOARD INOVA LOUDOWN HOSPITAL
POLLY CLEMENS NURSERY FUND
ANNUAL REPORT 2016-2017**

Each month money is collected from the piggy banks at The Gift Shop, Twice is Nice, and the two bear banks at the hospital cafeteria cash registers. Donations from members of The Ladies Board are also collected each month at our regular meetings.

The Rummage Sale Committee donated \$5,000.00 from the sale of early bird ticket sales to The Polly Clemens Nursery Fund.

Total deposits from The Gift Shop, Twice is Nice, The Ladies Board Rummage Sale and interest was \$7,962.58.

In May 2017, a cashier's check for \$7,800.00 was given to The Inova Loudoun Hospital Foundation for the Nursery Fund.

A presentation version of the check for \$7,800.00 was presented to Tracy Cross, R.N. who

represented The Birthing Inn. She spoke about plans for the check will be the purchasing Turtle Tubs which will allow immersion baths for the newborns. This is a new recommended way to bath the babies and is similar to being in the womb. She thanked The Ladies Board for all their work and donations to The Birthing Inn and how much they appreciate our donations.

As of June 30, 2017, The Polly Clemens Nursery Fund Account has a balance of \$700.70.

Sincerely,

Judi Munson, Chairman, The Polly Clemens Nursery Fund

Kay Stowers, Co-Chairman, The Polly Clemens Nursery Fund

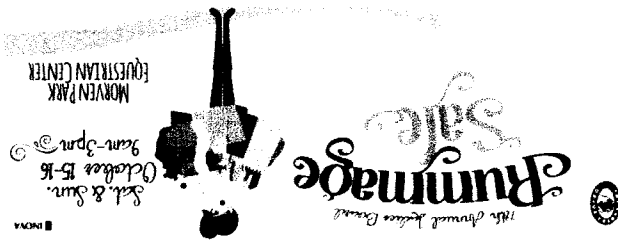
THANK YOU for your tireless efforts which resulted in another record year for the Annual Ladies Board Rummage Sale. We were rewarded with beautiful weather, thousands of eager shoppers (including many first-timers) and strong media coverage. Of course, what is the "secret sauce?" The hundreds of faithful volunteers!

The incredible volunteers make the Sale special. They came from everywhere...many are from Loudoun and nearby communities, but a surprising number are from Ohio, Pennsylvania, Arizona, Massachusetts, and other states including one dedicated volunteer who came from England! It's a testament to the tradition and the importance of this great community event that more than 620 people gave their time. We also want to acknowledge the contributions of the many community organizations and businesses who supported the Sale and to these sponsors: Ace Party Rentals, Dulles Greenway, Loudoun Trucking and Summit Community Bank.

Positive media coverage started in the Spring when for the second year in a row, readers of *Virginia Living* magazine voted the 2015 Annual Ladies Board Rummage Sale as the Best Charity Event in Northern Virginia. The Ladies Board won Best Charity in this same vote. The Sale also received very positive coverage in many local papers, the Chamber of Commerce newsletter, the Inova Health Bulletin and in many online venues.

The sale inventory was plentiful, thanks to what has evolved into an 11-month donation drive. In all, we had the equivalent of 15 tractor trailers full of donations to unload, sort and sell. We repeated the very successful, school Lost and Found collections in June four (4) Donation Day events at both Lansdowne and Cornwall campuses and during Sale week sent crews to pick up donations in River Creek; Lansdowne Woods (formerly Leisure World); Potomac Green and Belmont Country Club. For the first time, Lansdowne Woods, River Creek, and Potomac Green communities did a Spring donation drive in addition to the traditional October donation events. The culmination: gross sales were \$283,904.65 up approximately 10% from last year's gross sales of \$258,955.09, and setting yet another record. Most departments enjoyed exceptional sales and just about every department saw their sales increase; top selling departments were Furniture, The Look and Silent Auction, respectively, although Antiques and Collectibles is nipping on the heels of Silent Auction.

October 10 – 16, 2016



We were fortunate to have several charity groups come on Sunday to collect and recycle unsold items. While we said 'goodbye' to Goodwill, a long-time supporter of the Sunday recycling efforts, Blue Ridge Hospice, Blossom and Bloom and the "metal man" all returned. New groups this year were Habitat for Humanity's Restore, Women Giving Back, and Savers. Savers is unique in that it paid for the items it collected!

We welcomed back the Hamilton Ruritians who served as the weekend food vendor. We were especially thankful that Morven Park hired a new caterer for the volunteer café.

Of course, the ultimate success of this fundraising project is about giving back – so we are honored to give \$175,000.00 to the Ladies Board general fund and another \$5,000 from the Early Bird Ticket sales to the Polly Clemens Nursery Fund.

The Committee is honored to have played a part in the longevity and success of this iconic Ladies Board event. Thank you for the opportunity!

Lisa Cromwell, Alice DiGiovanni and Barb Minor, Co-Chairs
Sue Clewis; Jeannie Douglas; Gerri Hill; Suzie Leonard; Alexia Orr; and Connie Yusi

The Ladies Board OF INOVA Loudoun Hospital
 78th Annual Rummage Sale Expense Summary
 Saturday October 15 - Sunday October 16, 2016

Advertising	\$10,133.14
Capital Expense	\$1,200.00
Caterer	\$5,287.44
Donation Day	\$357.36
License/Fees	\$190.52
Marketing	\$1,432.82
Misc	\$616.86
Morven Park	\$11,575.00
Moving/Labor	\$14,796.50
Parking	\$1,755.00
Postage	\$84.60
Print Design	\$1,968.00
Print General	\$1,095.23
Refreshments	\$1,281.69
Registration	\$76.32
Security	\$4,323.75
Signs	\$3,221.44
Supplies	\$1,332.65
Tent Rental	\$7,487.01
Traffic Control	\$2,180.00
Trash	\$1,887.57
Trailer Rental	\$4,721.25
Total	\$77,004.15

Antiques & Collectibles	\$18,757.08
Books, DVDs & Vinyl	\$10,873.73
Boutique	\$13,582.50
Childrens Clothing	\$4,017.60
Coins	\$166.25
Donations	\$620.41
Early Bird Ticket Sales	\$11,022.00
Electric, Garden & Tools	\$10,810.36
Furniture	\$42,476.50
Hats & Handbags	\$6,936.20
Holiday & Craft	\$16,449.74
Housewares	\$15,697.73
Jewelry	\$13,850.70
Ladies Clothing	\$18,877.80
Lamps & Pictures	\$9,854.35
Linens & Beyond	\$12,527.00
Mens Clothing	\$11,035.00
Shoes (Ladies)	\$3,547.95
Silent Auction	\$20,273.00
Sports Equipment	\$7,528.47
The Look (Upscale Ladies Clothing)	\$29,581.35
Toys	\$5,418.93
Total Sales	\$283,904.65

LADIES BOARD NURSING SCHOLARSHIP RECIPIENTS

2017-2018

52 Scholarships totaling \$109,250

Monroe Tech Recipients (12) \$1000 each

Stone Bridge High School	Krysta Brice
Potomac Falls High School	Robert Chaney
	Aliya Gilliani
Tuscarora High School	Serene Ann Bartolome Lapid
Tuscarora High School	Meredith Lewis
	Bridget Matz
	Amelia Grace Moger
	Natalie Nelson
Loudoun County High School	Paige Prichard
Broad Run High School	Gabriella Santiago
Freedom High School	Kavita Subedi
	Michelle Caitlin Talastas

Previous Recipients (6)

George Mason University-BSN; Works at ILH	\$ 2750 Sarah Brown
Liberty University-BSN	\$2000 Sarah Gill
Arizona State University-BSN; Works at ILH	\$2750 Ruth Ann Jewell
Shenandoah University-BSN	\$2000 Elizabeth Ann Lamont
Maryville University-MSN; Works at ILH	\$2750 Margaret Lynch
Universidad del Turabo-BSN; Works at ILH	\$2750 Carmen Rivas

New Recipients (34)

Standard College of Nursing-LPN; Works at ILNRC	\$2750 Jessica Alexander
Liberty University-BSN	\$2000 Michaela Almario
Shenandoah University-BSN	\$2000 Megan Atkinson
George Mason University-BSN; Works at ILH	\$2750 Emily Candalaria
Chamberlain College of Nursing-MSN; Works at ILH	\$2750 Sandra Chiunda
The University of Virginia's College at Wise-BSN	\$2000 Cayla Reese Dempsey
Excelsior College-BSN; Works at ILH	\$2750 Doris Ann Dixon
Shenandoah University-BSN	\$2000 Christina Dongilli
Chamberlain College of Nursing-BSN; Works at ILNRC	\$2750 Jillian Ann Edwards
Chamberlain College of Nursing-BSN; Works at ILH	\$2750 Marisol Escriba
Northern Virginia Community College-RN	\$2000 Abigail Fulcer
George Mason University-BSN; Works at ILH	\$2750 Juewell Green
Chamberlain College of Nursing-BSN; Works at ILH	\$2750 Lindsey Greenwell-Passarelli
Liberty University-BSN; Works at ILH	\$2750 Jennifer Lynn Groot

George Mason University-MSN	\$2000	Geetanjali Jain
Shenandoah University-BSN	\$2000	Jessica Fay Kelley
George Washington University-BSN; Works at ILH	\$2750	Dayane M Kern
Liberty University-MSN; Works at ILH	\$2750	Karen Kurre
Standard College - LPN	\$2000	Erin Levinson
George Washington University-BSN	\$2000	Sandra Lee Lindberg
George Washington University-BSN; Works at ILH	\$2750	Lucy E. Lovell
Shenandoah University-BSN	\$2000	Susanna K Mueller
Standard College - LPN	\$2000	Lisney Mitchela Elaine Murray
Chamberlain College of Nursing-MSN; Works at ILH	\$2750	Ryann Musser
Shenandoah University-BSN	\$2000	Nicole Elizabeth Peper
Davis & Elkins College-BSN	\$2000	Joanna M Potterfield
Chamberlain College of Nursing-BSN; Works at ILNRC	\$2750	Melanie Rodeheaver
Chamberlain College of Nursing-BSN; Works at ILH	\$2750	Beverly J Russo
University of Pittsburgh-BSN; Works at ILH	\$2750	Samantha Schaeffer
Grand Canyon University-MSN; Works at ILH	\$2750	Farhan Shaukat
Chamberlain College of Nursing-BSN; Works at ILNRC	\$2750	Maureen York Smith
University of Virginia-BSN	\$2000	Ryan Thomas
Chamberlain College of Nursing-MSN; Works at ILH	\$2750	Emily K Wagner
Shenandoah University-MSN	\$2000	Lucienne Yemo

**THE LADIES BOARD
NURSING SCHOLARSHIP COMMITTEE
ANNUAL REPORT FOR 2016 – 2017**

The Ladies Board scholarship program was established in 1959 to award supplemental funds to worthy nursing students. Since that time The Ladies Board has awarded over 1100 scholarships, totaling nearly \$1,700,000. As the program has grown, so has the quality and diversity of applicants. This year a record number of 108 applied for aid.

This May 52 students received nursing scholarships for a total amount of \$109,250. Recipients are enrolled in LPN, RN, BSN and MSN programs at 17 different schools. This includes students at Monroe Technology Center, which has received support from The Ladies Board for more than 25 years. Awards range from \$1000 to \$2750.

The following pages show the names of the recipients, their scholarship amounts, the degrees they are pursuing and the schools they attend.

The available funds for 2017 – 2018 scholarships were as follows:

<p>\$ 3,735 – Balance remaining</p> <p>91,000 – Ladies Board</p> <p>16,605 – Lights of Love</p> <p style="border-top: 1px solid black;">\$111,340</p>	<p>\$ 12,000 – 12 Vo Tech @ \$1000</p> <p>80,000 – 40 @ \$2000</p> <p style="border-top: 1px solid black;">17,250 – 23 ILH bonuses @ \$750</p> <p>\$109,250</p>
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52 nursing scholarships offered for a total of \$109,250.

The Scholarship Committee extends thanks to the Public Relations Committee – and great appreciation to the Lights of Love Committee for their support.

Joyce Biesecker, Chairman
Kate Carey, Alice DiGiovanni, Sandra Gerber, Suzanne Leonard, Susan Mills, Becky Ottinger
and Margaret Vaughan

THE LADIES BOARD OF INOVA LOUDON HOSPITAL

TWICE IS NICE ANNUAL REPORT

FISCAL YEAR JULY 1, 2016-JUNE 30, 2017

Twice Is Nice has had its most successful financial year in its 26 year history, both financially and in adding to our volunteer staff. Our total income for the fiscal year was \$255,024.81. This is the highest income we have ever experienced. We were able to give \$100,000.00 to the Ladies Board, which is \$ 20,000.00 over our pledged amount of \$80,000. This is the second year we have been able to increase that pledge amount.

In addition \$910.00 was given to the Polly Clemens Fund as a result of Piggy Bank donations. We have also had a good year for volunteers. After the 2016 Rummage Sale we were pleased to have several volunteers who worked the Rummage Sale come and work for the shop. Of these several became Ladies Board members. We feel we have begun to play an important role in increasing the size and abilities of the Ladies Board. We also have approximately 25% of our volunteer staff who are community volunteers.

We have had three store wide sales with all merchandise 50% off. These have been tremendous successes. With three day totals as high as over \$5,000.00. This helps our bottom line and cleans out the store to prevent overcrowding.

We have started wearing name tags and this has been widely accepted by our volunteers. Our customers feel like they have a better connection and like the personal touch a name tag brings. Name tags are for both the front register and the back receiving area. It also helps our volunteers get to know each other better by putting face and name together.

The new procedures for training have worked out well. Training is now more consistent. And we are working on more cross training. The scheduling for the back receiving is still being fine-tuned. The new volunteers are very much on board, the long term volunteers are having a harder time adjusting to signing in and being responsible for informing shop when they cannot make it. It will continue to be a work in progress until we get it right. A goal is to have register and receiving scheduling in sync (same procedures).

A new loading dock for the back which connects the storage room with the trailer was installed. It is safer and better looking. The entire carpet was cleaned by Loudoun Carpets and looked great for a short time, till someone spilled their drink all over it.

A new sign for the front of the building is in the works, showing the Inova Hospital Label and signs are being put throughout the shop showing what we do and where the income goes as well as a sign showing Ladies Board core values and mission statement.

A picnic was held at Hazel's home and hosted by the TIN committee. The purpose was to bring the volunteers together in a congenial and relaxed atmosphere to better get to know each other.

The committee provided all food and drink and Kathleen Beaver rounded up desserts from the ladies. It was a RIP ROARING success. Many volunteers met each other for the first time, the weather was lovely and many spouses attended as well. No money from the shop was used for this event. The TIN committee donated everything.

A report would not be complete without mention of the wonderful committee that has worked as one to make the shop the best it can be. Many thanks and kudos to each and every one of them. Also our volunteer base has been overall fantastic and hardworking all on the same page to make the shop one we are all proud of. We are all proud to be part of the Twice Is Nice Team. We are ending the fiscal year of 2016-017 with a bang as we did last year. A 50% off all apparel will be in effect for the three days prior to the 4th holiday.

Respectfully submitted

Hazel Saffell, Chair Twice Is Nice

Sheila Brooks, Co-Chair

Committee: Joyce Biesecker, Betty Lowenbach, Carol Slaten, Nancy Epperson, Sandra Bock

**LADIES BOARD INOVA LOUDON HOSPITAL
HOSPITALITY COMMITTEE
ANNUAL REPORT – 2016-2017**

Chairs – Judy Swezey, Carole Baker Powers

Committee Members:

Jane Davison
Mary Kay Demarce
Myra Hunter
Loretta Kline
Verla Page
Deborah Kellner
Nancy Epperson
Renee Bradford
Carol Slatten

Sub-Committee: Membership

Teresa Wheeler
Charlotte Giglio
Wendy Hale
Susan Peak
Beth Zarin
Peggy Fera
Mary Brecht
Joyce Carman
Dotty Martel

This year we had four luncheons sponsored by Hospitality, held in private homes. This so we could get better acquainted with one another and to welcome our new members. They have been popular with everyone who has attended. All committees have been represented at the luncheons – not just Hospitality members as was done in the past. The main point of these socials is to welcome new members (we have had quite a few of them this year). At this point every Ladies Board member has been invited to a luncheon except for the newest members and that is planned for September.

Alexia, our president, has been wonderful to have a flower arrangement on the welcoming table each month. They are always beautiful. In June our meeting location changed and I was absent so I am unsure how the welcoming table was set up. But, it is necessary because of important information for the ladies, sign-up sheets and other informative materials.

Once again at Christmas the whole committee helped Carol Slatten (Second Vice President) organize the annual Christmas Luncheon at River Creek Country Club and decorate the room. This has become a Ladies Board tradition and is a beautiful affair. A poinsettia plant was given to each member as a gift of appreciation.

A new sub-committee of Hospitality was formed this year and charged with welcoming new and old members at each meeting. Carole Baker Powers took leadership of this and we called it the Welcoming Committee. Carole has done a great job organizing this group.

A major project of Hospitality this year has been the publication of a cookbook. This was somewhat controversial but we feel it has been a successful endeavor. A committee from both Hospitality and Membership worked on the project. Vera Page was chairman and did a great deal of the work. The book is a gift to our new members and sells for \$5.00 to existing members and friends. It will also be available for sale at the October Ladies Board Rummage Sale.

In 2016-2017 we established a budget that has enabled us to pay for the publication of the cookbook and other things. In the past, Hospitality has not had a budget. Having a budget is much better because it allows us to finance the cookbooks and pay for Christmas gifts and any other expenses.

Submitted:
Judy Swezey

The Ladies Board of Inova Loudoun Hospital
Annual Report of the First Vice-President
July 01, 2016 – June 30, 2017

The role of the First Vice-President is described as advising the President and performing tasks assigned by the President. The First Vice-President presides over meetings when the President is absent.

Additional duties include working with Mr. Paul Gastley, Supervisor of Plant Operations to plan for the set-up of the Conference Rooms A and B for the monthly meetings of The Ladies Board. Mr. Gastley refers to my diagram which shows the preferred placement of the chairs, tables, and the podium. I install the microphone and check the sound system when I arrive for the meetings. I completed a catering contract with Thomas Cerkez, Director of Food Services to reflect the favorite food items of the ladies to include coffee service, tea, bottled water, fresh fruit trays, a variety of cheese and crackers, and assorted pastries. The food is available at 8:30 a.m. The conference rooms are reserved from 8:30 a.m. – 12:30 p.m. on the meeting days for the convenience of committees to schedule events and meetings before and after the regularly scheduled Ladies Board meeting.

I am very proud to have served this year as the First Vice-President to support The Ladies Board Officers and the membership of The Ladies Board of Inova Loudoun Hospital.

Respectfully Submitted,
Susan Y. Mills